

REGULAR MEETING OF THE TOWN BOARD

Prior to the Call to Order, Supervisor David Lyon granted the request of Frank Irace of IMPACT Theater to address the Town Board. Mr. Irace explained his plan to move his theater group to the Town Hall for rehearsals and performances, beginning in December, 2001. Supervisor Lyon gave approval for this use of the Town Hall.

The regular meeting of the Town Board, Town of Palmyra, scheduled to be held on Thursday, November 29, 2001, at the Town Hall, 1180 Canandaigua Road, Palmyra, NY, was called to order at 7:43 PM by Town Supervisor David C. Lyon.

CALL TO ORDER

Supervisor Lyon led those present in the Pledge of Allegiance to the Flag.

PLEDGE OF ALLEGIANCE

Upon roll call, the following board members were present:

ROLL CALL

Town Supervisor - David C. Lyon
Town Board Members - David Nussbaumer
Lynne Green
James Welch
Councilman Michael Lambrix was absent.

Also present at this meeting were the following:

Nelson F. Cook – Highway Superintendent
Robert A. Grier – Code Enforcement Officer
Petra Anderson – Clerk to the Supervisor
Betsy Lewis – Courier-Journal, 133 Brookside Terrace, Palmyra
Frank Irace – Impact Theater, 146 Cuyler Street, Palmyra
Chris M. Stupin – Impact Theater, 129 Washington Street, Palmyra
Sylvia Lyon - 2799 Lyon Road, Palmyra

**COMMUNICA-
TIONS**

COMMUNICATIONS

- 1. Time-Warner Communications – channel expansion and rate increase
- 2. Cider Mill Regional Arts Council (Wayne County Council for the Arts) – Art Train

The Council will put up a display at the Town Hall of four framed pieces by local artists, to be rotated throughout Wayne County on a quarterly basis.

**APPRV. OF
MINUTES OCT.
25 & NOV. 8,
2001**

David Nussbaumer moved to approve the minutes of the October 25 and November 8, 2001 Town Board meetings as submitted.

Seconded by: Lynne Green Carried: Unanimously

REPORTS OF STANDING COMMITTEES

**Tourism and Development Committee – Lynne Green,
Chairman**

**TOURISM &
DEV. REPORT**

Councilman Green gave details of the Holiday Open House scheduled for Saturday, December 8 on Main Street.

Highway Committee – David Nussbaumer, Chairman

**HIGHWAY
UPDATE**

1. Superintendent Nelson Cook reported the Highway Crew is finishing up driveways, putting up snow fence and markers, and installing sanders on the trucks.

**RES: LET BID
FOR SANDER,
MOWING
TRACTOR &
EQUIPMENT**

2. Motion by David Nussbaumer to allow Highway Superintendent Nelson Cook advertise for bids for a sander and mowing tractor and equipment, per specifications.

Second: James Welch

Carried: Unanimously

**RES:
PURCHASE
SHOP TRUCK
VIA NYS
CONTRACT**

3. Motion by David Nussbaumer to allow Highway Superintendent Nelson Cook purchase a shop truck per specifications under New York State Contract guidelines in an amount not to exceed \$28,000.

Second: Lynne Green

Carried: Unanimously

Supervisor Lyon informed the Board of a letter received from Roger Cramer on behalf of Ernest Coveney. Mr. Cramer and Mr. Coveney wanted to thank Highway Superintendent Nelson Cook for the repairs done to Mr. Coveney's driveway.

Planning Committee – James Welch, Chairman

1. CEO Robert Grier provided the board with his monthly report. Mr. Welch asked for an update on the Canalside Estates project; Mr. Grier replied the developers are waiting for the New York State sewage treatment permit.

CEO UPDATE

AGENDA ITEMS

1. Assessor's monthly report – distributed to each Board member.
2. Motion by David Nussbaumer to authorized Supervisor to sign 11-year agreement with Time-Warner Communications to provide cable television service to the Town of Palmyra.

**ASSESSOR'S
REPORT**

**RES: TIME-
WARNER
FRANCHISE
AGR.**

Second: Lynne Green

Carried: Unanimously

**RES: ZBA
APPT – G.
WILDEY**

3. Motion by David Nussbaumer to reappoint Gary Wildey to the Zoning Board of Appeals for a five-year term to expire September 30, 2006.

Second: Lynne Green Carried: Unanimously

**RES: BAR
APPT – B.
GRIFFITH**

4. Motion by David Nussbaumer to reappoint Bradley Griffith to the Board of Assessment Review for a five-year term to expire September 30, 2006.

Second: James Welch Carried: Unanimously

**RES: APPR
LEASE AGR
PITNEY
BOWES
MAILING
EQUIP**

5. Motion by David Nussbaumer to authorized Supervisor to sign lease agreement for postal meter equipment with Pitney Bowes for 51-month term beginning January, 2002.

Second: Lynne Green Carried: Unanimously

**RES:
PURCHASE
COMPUTER
ANTIVIRUS
SOFTWARE**

6. Motion by David Nussbaumer to purchase computer network anti-virus software from CDWG at a cost not to exceed \$457.00.

Second: James Welch Carried: Unanimously

**RES:
PURCHASE 2
COMPUTERS
FOR TOWN
CLERK**

7. Motion by David Nussbaumer to purchase two replacement computers as specified for the Town Clerk's Office, included in the 2002 budget, at a cost not to exceed \$2976.00.

Second: Lynne Green Carried: Unanimously

8. Discussion of renovations to Town Clerk's Office

In April, 2001 the Town moved its operations to the new town hall at 1180 Canandaigua Road. At that time it was agreed to make minimal changes to the space occupied by the Town Clerk until it was determined what changes would be needed. A rough drawing

of the desired changes, including a new 11-foot counter was presented to the Board by Deputy Clerk Cathy Contant. The Board requested that two or three quotes be obtained from local contractors and presented at the next Board meeting for further consideration.

Following a review of the claims and expenditures submitted for payment, David Nussbaumer moved to approve payment of same with totals shown on Abstract 31 as follows:

**RES: APPR.
ABSTRACT #31**

Voucher #'s	Total
2208-2330	\$63,203.86

Second by: Lynne Green Carried: Unanimously

Motion by David Nussbaumer at 8:25 PM to go into Executive Session to discuss a personnel matter and possible litigation.

**MTN: EXECUTIVE
SESSION**

Second: Lynne Green Carried: Unanimously

Supervisor Lyon declared the Board out of Executive Session at 8:45 PM.

**DECLARATION:
OUT OF
EXECUTIVE
SESSION**

Motion by David Nussbaumer to allow Highway Superintendent Nelson Cook to hire his son, Brad Cook, at a rate of \$10.00 per hour for snowplowing duties, as needed, as allowed by Town of Palmyra Employee Handbook Section 520, paragraph 500-14 relative to the employment of a family member of a current employee.

**RES: HIRE BRAD
COOK PER
EMPLOYEE
HANDBOOK**

Second: James Welch

Carried: Unanimously

MTN: ADJ

David Nussbaumer moved to adjourn this meeting of the
Town Board.

Second by: James Welch

Carried: Unanimously

Respectfully submitted,

Catherine C. Contant
Deputy Town Clerk