

**ORGANIZATIONAL MEETING
JANUARY 4, 2001**

The Organizational Meeting scheduled to be held on Thursday, January 4, 2001 at the Palmyra Village Hall, 144 East Main Street, Palmyra, was called to order at 7:30 PM by Town Supervisor David C. Lyon.

CALL TO ORDER

Supervisor Lyon led those present in the Pledge of Allegiance to the Flag.

PLEDGE OF ALLEGIANCE

Upon roll call, the following Town Board members were present:

- Town Supervisor - David C. Lyon
- Town Board Members - David Nussbaumer
- Lynne Green
- Michael Lambrix
- James Welch

ROLL CALL

Others present at this organizational meeting included:
Nelson F. Cook - Highway Superintendent

APPOINTMENTS MADE BY THE SUPERVISOR

The following appointments were made by Town Supervisor David C. Lyon:

- Deputy Supervisor _____ David Nussbaumer
- Clerk to the Supervisor _____ Petra Anderson
- Town Historian _____ Beth Hoad

COMMITTEE APPOINTMENTS

- Highway Committee – Chairman-David Nussbaumer
- Planning Committee – Chairman- James Welch
- Zoning Committee – Chairman - Michael Lambrix
- Economic Development – Chairman-Lynne Green

APPOINTMENTS AND SALARIES

The following appointment and salaries were moved by David Nussbaumer::

<i>TITLE</i>	<i>NAME</i>	<i>SALARY</i>
Deputy Supervisor:	<u>-David Nussbaumer</u>	<u>\$ NONE</u>
Budget Officer:	<u>David C. Lyon</u>	<u>\$ 604/yr</u>

MTN TO APV APPNTMNTS AND SALARIES FOR 2001

Town Historian: _____ \$ 150/yr

Town Constable: Gary Rose \$ NONE

Zoning Enforcement
 Officer & Blding Insp: Robert Grier \$ 38,220 /yr

Deputy Zoning Enforcement
 Officer & Bldg Insp: Dan Wooden \$ 15,3400/yr

Animal Control Officer &
 Rabies Responder: Gary Rose \$ 6,930/yr

Deputy ACO & Rabies Resp: Michelle Rose \$ NONE

Deputy Town Clerk: Catherine Contant \$ 24,200/yr

Deputy Town Clerk: Lynne Notareschi \$ 11.00/hr

Deputy Town Clerk: Victoria Shear \$ 8.40 /hr

Office Clerk Dorothy Boshe \$ 9.65/hr

Computer Prog. Admin: Catherine Contant \$ 10,800/yr

Records Mngmnt Coordinator Lynne Notareschi NONE

Clerk to the Supervisor: Petra Anderson \$ 12.00/hr

Registrar (thru 2004): Beverly E. Hickman \$ Fee Rembrsmnt

Deputy Registrar: Catherine Contant \$ Fee Rembrsmnt

Deputy Assessor: Elaine Herman \$ 20,2100/yr

Deputy Highway Supt: Fred Lawson \$ 16.52/hr

Bingo Inspector: Elmer VerPlank \$ 10.00/occsn

Health Officer (-2004): Anil Patel, MD \$ per statute

Voting Machine Custodian: County Appointed \$ 175.00/occsn

Voting Machine Custodian: County Appointed \$ 175.00/occsn

Election Inspectors (each): County Appointed \$ 6.50/hr

Court Clerk: Helga Haak \$ 9,30000/yr

Secretary to Zoning Bd, Plng Bd &
 Code Enforcement Officer Petra Andeerson \$ 10.00/hr

Clerk to Highway Supt: Karen Yantz \$ 9.66/hr

Hourly rate for Town Highway Crew

Deputy Superintendent	\$	16.52/hr
Equipment Operator	\$	15.48/hr
Truck Driver	\$	13.93/hr
Truck Driver	\$	12.90/hr
Summer Help	\$	8.00/hr

Seconded by: Michael Lambrix Carried: Unanimously

Emergency Srvs Advisory Comm. – Palmyra Fire Dept \$ None

Moved by: Michael Lambrix

Seconded by: David Nussbaumer Carried: Unanimously

David Nussbaumer moved to authorize petty cash funds and custodians for Town Clerk, Town Office, Code Enforcement Office, Water Collection and Tax Collector (School & Town & County) be set at \$100.00 each.

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MTN TO AUTH
PETTY CASH
FUNDS

Seconded by: Michael Lambrix Carried: Unanimously

Michael Lambrix moved to approve the contract between the Town of Palmyra and the Palmyra Volunteer Ambulance for ambulance service for the year 2001 in the amount of \$8,000.00.

MTN TO APV
CONTRACT W/
PALMYRA
VOLUNTEER
AMBULANCE

Seconded by: David Nussbaumer Carried: Unanimously

David Nussbaumer moved to approve the contract between the Town of Palmyra and the East Palmyra Fire Department, Inc. for fire protection for the East Palmyra area for the calendar year 2001 in the amount of \$23,760.00.

MTN TO APV
CONTRACT W/
EAST PALMYRA
FIIRE DEPT.

Seconded by: Michael Lambrix Carried: Unanimously

Michael Lambrix then moved to approve the contract between the Town of Palmyra and the Palmyra King's Daughters Library for the calendar year 2001 in the amount of \$26,136.00.

MTN TO APV
CONTRACT W/
PALMYRA
LIBRARY

Seconded by: David Nussbaumer Carried: Unanimously

David Nussbaumer moved to approve the contract between the Town of Palmyra and the Palmyra Community Center for the calendar year 2001 in the amount of \$27,000.00.

MTN TO APV
CONTRACT W/
PALMYRA
COMMUNITY
CENTER

Seconded by: Michael Lambrix Carried: Unanimously

MTN TO SET
RATE FOR
MILEAGE

James Welch moved to set the rate for mileage at \$.30
per mile for the calendar year 2000.

Seconded by: David Nussbaumer Carried: Unanimously

MTN TO
DESIGNATE
THE COURIER-
JOURNAL AS
OFFICIAL
NEWSPAPER

David Nussbaumer moved to designate the Courier-
Journal as the official newspaper for the calendar year 2000.

Seconded by: Michael Lambrix Carried: Unanimously

MTN TO
DESIGNATE
MEETING
NIGHTS

David Nussbaumer moved the following designation of
meeting nights for the Palmyra Town Board for the calendar year
2001:

- 2nd Thursday of month - Workshop and/or business meeting as needed
- 4th Thursday of month - Regular business meeting with the following exceptions:
 - Regular business meeting in April & October to be held in East Palmyra
 - November 2001 meetings will be the 8th and 29th

MTN TO
DESIGNATE
OFFICIAL
DEPOSITORS

Seconded by: Michael Lambrix Carried: Unanimously

Michael Lambrix moved to authorize the following

Designation of Official Depositories:

- HSBC Bank
- Chase Manhattan N/A
- M & T Trust Company
- Key Bank
- Fleet Bank
- Chemical Bank
- Ontario National
- Charter One

MTN TO AUTH
PAYMENT PRIOR
TO AUDIT

Seconded by: David Nussbaumer Carried: Unanimously

MTN TO SET
PRICE OF
GRAVEL

David Nussbaumer moved to authorize the following

MTN TO AUTH
PAYMENT PRIOR TO
AUDIT

Items to be paid prior to audit - Utilities, hospitalization, payrolls,
postage, disability insurance, social security, and retirement.

Seconded by: Michael Lambrix Carried: Unanimously

James Welch moved to set the price of gravel - not to

MTN TO SET THE
PRICE OF GRAVEL

exceed \$1.50 per cubic yard (bank run) and processed gravel
not to exceed \$7.00 per ton.

Seconded by: David Nussbaumer Carried: Unanimously

David Nussbaumer moved to have all appointments and
salaries retroactive to January 1, 2001.

MTN TO HAVE
APPTMNTS &
SALARIES
RETROACTIVE

Seconded by: Michael Lambrix Carried: Unanimously

James Welch moved to adopt the Rules of Procedure

MTN TO ADOPT
RULES OF
PROCEDURE

“as is.”

Seconded by: Michael Lambrix Carried: Unanimously

David Nussbaumer moved to appoint Paul T. Rubery as
the delegate to the Association of Towns Meeting.

APPOINT DELEGATE
TO ASSOC OF
TOWNS MTG

Seconded by: James Welch Carried: Unanimously

Michael Lambrix moved to authorize the following people
to sign checks for the Town of Palmyra:

MTN TO AUTH CHECK
SIGNING

David C. Lyon – OR – David Nussbaumer
AND
Beverly E. Hickman – OR – Catherine C. Contant

Seconded by: James Welch Carried: Unanimously

MTN TO SET
DATE FOR
AUDITING OF
BOOKS FOR –
TOWN CLERK
CLK TO SUPER
JUDGE ABBOTT
JUDGE RODMAN

James Welch moved to set January 25, 2001 as the date for this board to audit the 2000 books of the Town Clerk, the Clerk to the Supervisor, Judge Abbott and Judge Rodman.

Seconded by: Michael Lambrix Carried: Unanimously

NOTIFICATION OF
MEETING NEXT
WEEK

Supervisor Lyon told the board members that there would be brief board meeting held next Thursday, January 11, 2001.

MTN TO ADJRN

David Nussbaumer moved to adjourn this organizational meeting.

Seconded by: Michael Lambrix Carried: Unanimously
Respectfully submitted,

Beverly E. Hickman
Town Clerk