

**VILLAGE OF PALMYRA BOARD OF TRUSTEES
REGULAR MEETING**

December 20, 1999 6:30 p.m.

PRESENT: Mayor Wilson, Trustees Gunkler, DeVogelaere, Celentano and Salomon.

CALL TO ORDER: Mayor Wilson called the meeting to order at 6:30 p.m.

PLEDGE OF ALLEGIENCE

APPROVAL OF ABSTRACT: Motion by Trustee Gunkler, second by Trustee Celentano to approve for payment vouchers #99560- #99561 of 12-10-99 for \$8,456.26, Abstract #8, vouchers #99562-99577 & 99588-99665 for \$137,744.72 and to amend Abstract #7 total to be \$61,902.37 due to the subtraction of vouchers #553 and 554 to Wolf & Trowbridge. Vote: 5 ayes. CARRIED.

APPROVAL OF MINUTES: Trustee Celentano motioned to approve the minutes from November 15, 1999. Second was made by Trustee Gunkler. Vote: 4 ayes, 1 abstain (Trustee DeVogelaere). CARRIED.

CORRESPONDENCE/ANNOUNCEMENTS: The following correspondence has been received and is on file at Village Hall:

1. Wayne County Council for the Arts - \$800 grant has been awarded to the Village. It will be used to help defray the costs of the SpringFest.
2. The Village has received the grant money, \$4,300.10 for the Business directories.
3. Christmas greetings and update from Jay Harding, Chair the Aldrich Change Bridge.
4. Blue Cross/Blue Shield thank you for opportunity to appear before the Board and employees.
5. Check from Time Warner - \$4779.49 gross revenues (3% of gross revenue).

BUDGET TRANSFERS: As previously authorized at the May 17, 1999 meeting, the following year end budget transfers were made and are hereby placed on record:

WATER FUND:

AMOUNT	FROM	TO
\$ 139.09	F1950.4	F1325.1
1,333.96	F1950.4	F1325.4
908.29	F1950.4	F1340.4
1,187.13	F1950.4	F1490.4
240.51	F1950.4	F1670.4
2,230.57	F1950.4	F1910.4
12.00	F1950.4	F8330.420
369.85	F1950.4	F9060.8
126.90	F1950.4	F9950.9
1,000.00	F1950.4	F9730.6
<u>4,000.00</u>	F1990.4	F9730.6

\$11,548.30 TOTAL

SEWER FUND:

AMOUNT	FROM	TO
\$ 1,010.96	G1410.1	G1325.4
908.29	G1420.4	G1340.4
.20	G1420.4	G1420.1
4,000.00	G8130.430	G1440.4
1,284.64	G1990.4	G1490.4
50.51	G1990.4	G1670.4
2,239.22	G1990.4	G1910.4
50.15	G1990.4	G8130.410
279.06	G1990.4	G9060.8
<u>3,885.59</u>	G1990.4	G1440.4

\$13,708.62 TOTAL

Mayor Wilson motioned to approve the following budget transfers for 1999-2000 year as recommended by Roy McMaster to adjust the budget following the resurfacing of East Foster Street and to adjust Dan Herman's payroll to the correct expense account:

<u>AMOUNT</u>	<u>FROM</u>	<u>TO</u>
\$ 3,658.35	A1640.427	A1490.4
4,547.90	A1640.427	A9901.9
4,793.75	A1640.427	A9901.9
7,371.01	A8170.1	A1640.1
2,122.62	A8170.1	A1640.11
92.23	A8170.1	A3310.4
10,745.37	A8170.1	A5110.1
993.19	A8170.1	A5110.4
2,583.58	A8170.1	A5110.411
1,268.58	A8170.1	A5410.4
1,576.43	A8170.1	A8540.4
\$39,753.01 TOTAL		

Second by Trustee Celentano. Vote, 5 ayes. CARRIED.

EDC HOLIDAY OPEN HOUSE: Mayor Wilson reported that the first Holiday Open House sponsored by the EDC seemed to be successful. Resident Vicky Daly suggested that next year it might be better to start it at a latter time and to have a little more publicity.

APPROVAL OF MINUTES: Trustee Gunkler motioned to approve the minutes from December 6, 1999. Second was made by Trustee Celentano. Vote: 5 ayes. CARRIED.

EASTSIDE BOOSTER STATION: Trustee Salomon reported that the Permissive Referendum has been published for the update to the booster station with a completion date of January 7th, 2000. Both he and the Mayor wanted to clarify that the work would proceed even if there is an objection posed. Funds would have to come out of the Water contingency. Trustee Salomon instructed the clerk to notify Sniedzes and give them the green light.

TRUSTEE REPORTS: Trustee Gunkler - no report.

Trustee Celentano reported that the Village is still waiting for snow.

Trustee DeVogelaere reported work should begin this week in the Park & Club Rooms. It should be completed within a couple of weeks.

Trustee Salomon reported on the recent boil water advisory on December 10-12th. A number of issues arose. Trustee Salomon asked Steve Stauffer to prepare a brief synopsis of the procedures that the Village follows when this occurs.

During this particular event, it was discovered that water had been delivered to the system without being chlorinated. Interruption of the chorine feed occurred when a crack in the vacuum tubing between the cylinder and injector drew air instead of chorine. The line was immediately repaired and the chlorinating resumed. The distribution system was monitored at various locations for chlorine residuals. It was confirmed that chorination had dropped below the accepted levels. Hydrants were opened to "bleed" the lines. Mr. Rands, NYS Dept. of Health was notified. He instructed ST to issue the boil water advisory and to conduct coliform samplings at 4 locations on Saturday on Sunday.

ST Environment prepared a brief notice that was transmitted to the Wayne County Emergency Management Office by the Village Clerk. They in turn notify the regional radio, television and newspaper media for announcement to the public.

After negative results from the samplings for Friday and Saturday, Mr. Rands allowed the notice to be lifted. Wayne County Sheriff was contacted in lieu of the closed Emergency Management Office. ST also advised WHAM and the D & C.

To prevent future problems of this nature, the chlorine residual monitor will be connected to the existing alarm system. This will be in place by December 22nd. Additional procedures are being written to improve communication and notification during future incidences, ie. WCWSA and the Town of Palmyra will be notified as well.

The water line replacement on Willow Street is near completion. A new 6" pipe has been installed as well as a fire hydrant.

Next Trustee Salomon distributed copies of the sewer treatment plant study done by Sniedze Associates in March of 1999. The time has come for the Board to start planning for this major upgrade to the plant. The age of the plant and the way we treat the sewage is quite antiquated . Moreover, the Village also needs to expand the capabilities of the plant. The estimated cost of upgrading and expanding the plant is roughly 1.1 million dollars. There are several options to consider for financing of the project and Roy McMaster should be asked to make some recommendations. The Board needs to advise him that the Village would like to replace sections of the sewer line during the reconstruction of Route 31/21.

NEW/OLD BUSINESS:

REFUSE PICKUP: After a brief discussion, motion was made by Mayor Wilson, second by Trustee Gunkler, to open an account with local refuse hauler, K & D Disposal and cancel our service with Upstate. Vote, 5 ayes. CARRIED.

Mayor Wilson asked if anyone else had any other concerns. Resident Vicky Daly suggested that the garbage be emptied on Main Street before SpringFest next June. It created a bit of a problem last summer. Also, she heard that the Town and Village are combining their Planning and Zoning Boards. Mayor Wilson said that it is something that has been discussed and the municipalities are checking into the legalities. It has become harder and harder to find volunteers to serve on these boards which is one of the reasons behind it.

For reasons beyond his control, David McDowell did not sign an oath of office within 30 days of his being named to the planning board. In order, to fill this position legally, Trustee Celentano motioned to re-appoint David McDowell to the Zoning Board. Second by Trustee DeVogelaere. Vote, 5 ayes. CARRIED.

EXECUTIVE SESSION: Motion by Mayor Wilson to close the public session at 7:35 p.m. and enter into executive session for discussion of contracts and employee relations. Second by Trustee Celentano. Vote, 5 ayes. CARRIED.

ADJOURNMENT: Motion to re-enter public session and adjourn at 9:30 p.m. by Trustee Celentano, second by Trustee Gunkler. Vote, 5 ayes. CARRIED.

Respectfully submitted,

Alicia M. Lynch
Village Clerk