

**VILLAGE OF PALMYRA BOARD OF TRUSTEES  
REGULAR MEETING**

May 17, 1999            6:30 p.m.

**PRESENT:** Mayor Wilson, Trustees Gunkler, Celentano, Salomon and DeVogelaere.

**CALL TO ORDER:** Mayor Wilson called the meeting to order at 6:35 p.m.

**PLEDGE OF ALLEGIANCE**

(Public hearing called to order with reading of legal notice. As 7:00 pm was the advertised start of hearing, Mayor Wilson closed the public hearing until 7:00 pm.)

**APPROVAL OF ABSTRACT:** Motion by Mayor Wilson to approve payment of Abstract #12 for vouchers #1063-1157 for \$91,412.26 pending the appropriate signatures. Second by Trustee Gunkler. Vote, 5 ayes. CARRIED.

**APPROVAL OF THE MINUTES:** Motion by Mayor Wilson, second by Trustee Gunkler to approve the minutes from May 3, 1999. Vote, 5 ayes. CARRIED.

**BUDGET TRANSFER:** In order to correct an error that was made when the new budget was being prepared, Mayor Wilson moved to transfer \$1800 from A1990.4 Contingency into A8810.421 Cemetery landscape materials. Second by Trustee DeVogelaere. Vote, 5 ayes. CARRIED.

**CORRESPONDENCE/ANNOUNCEMENTS:** The following correspondence has been received and is on file at the Village Clerk's office:

1. Mayor Wilson read a letter of commendation for Chief Dalton from NYS Div. of Criminal Justice Services. Chief Dalton was selected as recipient of the Campaign Safe and Sober Award for 1998.
2. Request from Habitat for Humanity for vacant lands or derelict property. Mayor Wilson noted that in order to qualify for a Habitat home, a family must be unable to obtain conventional financing and must be in the \$15,000- 27,000 income bracket. Each family must contribute 400 hours of sweat equity. Habitat sells the home at cost and the average cost of these homes range between \$37,000 and \$47,000.
3. There will be another Executive Session of the Village Board on Saturday, June 5, 1999 at 8:00 am for labor contract discussions.

**TRUSTEE REPORTS:** Trustee Gunkler moved that Andrew Kujawski, Jared Spencer, Brett Jones, and Deryk Rothfus be accepted as members of the Fire Department pending the appropriate physical and training. Second by Trustee Celentano. Vote, 5 ayes. CARRIED.

**Trustee Celentano** reported that the municipal auction was another success. There was roughly 2.6 million dollars in sales. The highway department has started brush pickup on the second and fourth Thursday of the month. Street sweeping will be done on the first and third Tuesdays of the month. They have also completed some in-kind service behind Blazey's on Canal Street and helping to prepare the site at the cemetery for the pole barn relocation. Four catch basins have been repaired. Brush pick up and street cleaning will be advertised for two weeks.

**Trustee DeVogelaere** reported that Roger Weaver met with the surveyor about the Diamond property and it's good to go. The following resolution was offered by Trustee DeVogelaere:

WHEREAS, the Village of Palmyra has been requested to quitclaim any interest in lands of Richard Diamond located at 246 Vienna Street, and

WHEREAS, such request relates to lands depicted on a survey of Newton Gowdy denominated Job No. 5756, and

WHEREAS, said survey map and stakes located thereon are in accordance with maps and the title of the Village of Palmyra, and the Village has no claim to the lands of Diamond as bounded by said survey.

NOW THEREFORE, the Village Board authorizes the quitclaim of any interest it may have in the premises known as 246 Vienna Street as described and depicted in said survey, and the Mayor is directed to execute and deliver a quitclaim deed evidencing the same. Trustee Gunkler. Vote, 5 ayes. CARRIED.

The cemetery equipment that was entered in the auction was all sold. However, he did not have the total netted yet. Regarding the DOL inspection of the cemetery, most items have already been taken care of. We will be in complete compliance very soon.

**Trustee Salomon** asked Trustee Celentano to report back to him on the status of completing the road surface repair on Birdsall Prkwy. No report.

**Mayor Wilson** moved to authorize the Village Treasurer to make the year-end budget transfers, not to exceed money available in contingency, and submit the list for the record when completed. Second by Trustee Gunkler. Vote, 5 ayes. CARRIED.

**COMPUTER SOFTWARE:** The Village Clerk explained the advantages to the tax accounting software being offered by the county. The treasurer will not have to prepare deposit tickets any more which saves a considerable amount of time, both on the typewriter and adding machine. Several types of reports can be run, at present we have no report capabilities whatsoever. We will be able to check status on every account simply by running a query, instead of posting this information into two notebooks. The cost is \$300.00 initially and \$75.00 yearly license fee. Mayor Wilson moved to purchase the tax accounting software from the County to be expended from A1325.4 not to exceed \$300.00. Second by Trustee Celentano. Vote, 5 ayes. CARRIED.

**PUBLIC HEARING:** Mayor Wilson called the public hearing to order at 7:00 pm. The legal notice was read by the Village Clerk:

The Palmyra Village Board will hold a public hearing at 7:00 pm, May 17, 1999 in the Village Hall, 144 East Main Street, Palmyra New York. The purpose of the public hearing is to receive public comment on the advisability of the Village board approving a business loan to the Paul T. Freund, Corporation. The Paul T. Freund, Corporation has applied to the Village of Palmyra for a loan of \$415,000 under the U.S. Department of Housing and Urban Development Canal Corridor Initiative Section 108 Program. The company intends to utilize the funds to purchase and install box fabricating equipment at its plant at 216 Park Drive, Palmyra, New York. Upon completion of the project, the company projects that it will create 14 new jobs.

Mayor Wilson announced that the Board has received the Environmental Review Record (ERR) for the P.T. Freund, Corp. Section 108 loan application. This will be available for public inspection through June 3. The Village's Loan Review Committee has met to consider this application and has recommended that the Village approve the loan. Mayor Wilson read the LRC minutes into the record:

A meeting of the loan review committee took place at the Palmyra Village Hall on May 5, 1999. The purpose of the meeting was to complete a final review of the following loan.

Borrower: Paul T. Freund Corporation

Amount: \$415,000

Purpose: Purchase box fabricating equipment

Each committee member has received a copy of the underwriting package prepared by Stuart I. Brown Associates, Inc.

Based on the information provided in the loan application package and underwriting analysis, the committee is recommending the loan to the Village Board for approval.

Respectfully submitted,

Russell Williamson

Committee Member

Mayor Wilson called for any public comments regarding the loan application. Having received none, he closed the public hearing.

The Board members reviewed the short Environmental Assessment Form after which Mayor Wilson moved to name the Village and make a negative declaration as defined in the following resolution:

WHEREAS, in order for the Village of Palmyra to lend Canal corridor Initiative Section 108 program funds to the Paul T. Freund, Corp., an environmental review must be conducted in accordance with the State Environmental quality Review (SEQR) regulations, and

WHEREAS, the Village Board of Trustees has determined that, as the project will occur inside an existing industrial building, the project is an "Unlisted Action" as defined under SEQR, and

WHEREAS, the Village Board of Trustees has received and accepted an Environmental Assessment of the significance of and potential environmental impact of the above-identified project prepared by Stuart Brown Associates, Inc., and

WHEREAS, the Board of Trustees has considered the Environmental Record prepared for this action:

NOW THEREFORE BE IT RESOLVED that the Village Board of Trustees hereby declares itself to be lead agency for the purpose of complying with SEQR and to make a determination of environmental significance of the proposed Section 108 Program business development loan to the Paul T. Freund, Corp., and

BE IT FURTHER RESOLVED, that the Village Board of Trustees further declares that, based on the Environmental Record which has been prepared, the project will result in no major impacts and no significant damage to the environment, and, therefore, a Negative Declaration under SEQR is therefore issued for this project.

Second by Trustee Gunkler. Vote, 5 ayes. CARRIED.

Based on the recommendation of the Loan Review Committee and review of the environmental record, the following resolution was proposed by Mayor Wilson.

WHEREAS, the Paul T. Freund, Corp. has made application to the Village of Palmyra for a \$415,000 Canal Corridor Initiative Section 108 business development loan to purchase and install two lines of box fabricating equipment, and

WHEREAS, the Village's Loan Review Committee, after meeting May 5, 1999 to consider the application, has recommended approval of said loan by the Village Board; and;

WHEREAS, the Village Board held a public hearing on May 17, 1999 at which time the public was afforded an opportunity to speak on the advisability of the Village Board approving said loan; and

WHEREAS, the Village Board must conduct environmental reviews of the proposed project to comply with the State Environmental Quality Review (SEQR) Act and the national Environmental Policy Act (NEPA) as a condition of loan approval,

NOW THEREFORE BE IT RESOLVED that the Palmyra Village Board of Trustees does hereby approve a Section 108 loan in the amount of \$415,000 to the Paul T. Freund Corporation conditioned upon the following actions occurring:

1. The Village receiving authorization from the U.S. Department of Housing and Urban Development to make said loan, and
2. The Village Board completing the SEQR environmental review process and making a Negative Declaration of Environmental Significance, and
3. The Village Board completing the NEPA environmental review process and issuing a Finding a No Significant Impact on the Environment (FONSI), and

BE IT FURTHER RESOLVED that the terms and the interest rate which includes the Village's administrative fees be as follows:

\$415,000 @ 3.5 % for 10 years

The resolution was seconded by Trustee Gunkler. Vote, 5 ayes. CARRIED.

**TRAIL REPORT:** Bruce Wideman submitted a report of activities of the Trail committee. Bruce met with NYSDOT in February. They discussed the plans for the Route 21/31 reconstruction and the proposed path of the trail. The committee has also been working on finding solutions to the trail alignment in the area of Riders and Rite Aid. In April, Bruce attended a meeting in Lyons conducted by Worldwide Fiber. There is a possibility that Worldwide Fiber may help with the cost of our trail as they are proposing a buried fiber optic transmission system.

**SOFTWARE:** There are also two software packages that the Clerk's office could use for maintenance of the web site. Any maintenance to the web site is now done by Betsy Lewis at an hourly rate. Although her services to the Village are very reasonable, it's money that could be saved. The two packages are SoftQuad Hot Metal Pro and Adobe Acrobat. The estimate total cost for these two packages is \$678.00. Motion by Mayor Wilson, second by Trustee DeVogelaere to purchase both software programs to be expended from Web development. Vote, 5 ayes. CARRIED.

**Y2K WATER:** Steve Buchiere asked if the Village will have any problems delivering water in 2000. Trustee Salomon reported that we do not expect any problems.

**ADJOURNMENT:** Motion by Trustee Celentano, second by Trustee Gunkler to adjourn at 8:00 pm. Vote, 5 ayes. CARRIED.

Respectfully submitted,

Alicia M. Lynch  
Village Clerk