

**VILLAGE OF PALMYRA BOARD OF TRUSTEES  
REGULAR MEETING**

May 3, 1999          6:30 p.m.

**PRESENT:** Mayor Wilson, Trustees Gunkler, Salomon and DeVogelaere.  
Trustee Celentano was out of town.

**CALL TO ORDER:** Mayor Wilson called the meeting to order at 6:35 p.m.

**PLEDGE OF ALLEGIANCE**

**CORRESPONDENCE/ANNOUNCEMENTS:** The following correspondence has been received and is on file at the Village Clerk's office:

1. There will be an Executive Session of the Board on Saturday, May 8 at 8:30 am for discussion of contracts.
2. Invitation from the American Legion and VFW for the Memorial Day parade on May 31<sup>st</sup> at 9:00 am.
3. Invitation from Wayne ARC to take part in activities related to the Laurel Run, May 11<sup>th</sup> at 12:30.
4. Letter of introduction from new region president, Thomas Adams, Time Warner.
5. Memo from LaBella postponing meeting for May 10 until SHPO reviews plans.

**TRUSTEE REPORTS:**

**Trustee Celentano** - not in attendance.

**Trustee Gunkler** - no report.

**Trustee DeVogelaere** reported that the cemetery equipment is ready to be sold at the municipal auction on May 15, 1999. Roger Weaver has submitted his report for in-kind services provided to the town cemeteries. This should be passed on to Nelson Cook to be adjusted against town highway department time. Regarding the lot lines at the cemetery and the property now owned by Richard Diamond, there is some discrepancies that need to be straightened out. Trustee DeVogelaere and Roger Weaver walked the property lines and found three sets of iron stakes. The map may be right but it needs to be reviewed with the surveyor, Newt Gowdy. Mayor Wilson suggested that the signing of the quit claim deed be tabled until these questions can be answered.

**Trustee Salomon** - reviewed the recommendations from Sniedze Associates for the water line problems on Willow and Kent. Both of these transmission lines freeze in the winter. The proposal calls for insulating the line that goes over the canal bridge on Route 21 North and insulating and replacing the line that services Willow St. The Highway Department should be able to do much of the work. In order to proceed with both projects, Trustee Salomon offered the following resolution:

**NOTICE IS HEREBY GIVEN** that the Board of Trustees of the Village of Palmyra, Wayne County, New York, adopted a resolution during a meeting on May 3, 1999, subject to Permissive Referendum as follows;

BE IT RESOLVED that a sum up to and not to exceed SIXTY FIVE THOUSAND DOLLARS (\$65,000) shall be expended from the Capital Reserve Water System Improvements HR3 for the purpose of insulating the water transmission lines on Willow Street and to Kent Street.

Following publication, the foregoing resolution shall be posted in six (6) conspicuous places and in accordance with Section 9-902 of Village law, shall take effect in thirty (30) days.

BY ORDER OF THE VILLAGE BOARD  
Palmyra, New York  
Alicia M. Lynch  
Village Clerk

Second by Trustee Gunkler. Vote, 4 ayes. CARRIED.

As discussed at the last board meeting, a bill has been submitted by David Corea for reimbursement. He contracted out to have his sewer line put in and was told he would have to connect to Throop Street, however that line was determined to be unusable. Trustee Salomon recommended reimbursement to Mr. Corea for \$500.00 to be expended from the ST operational and maintenance budget. Second by Trustee Gunkler. Vote, 4 ayes. CARRIED.

The Birdsall Parkway project has been completed but testing has not been done yet. Several property owners experienced some flooding during the construction. He will report further at the next Board meeting about the project. The street will need some repair work, Nelson Cook is looking at it.

**APPROVAL OF MINUTES:** Trustee Salomon moved to accept the minutes from April 19<sup>th</sup>, 1999 but on advise from the village treasurer rescind the budget transfers that were approved on page 2 which have since been found to be unnecessary. Second by Trustee DeVogelaere. Vote, 4 ayes. CARRIED.

Trustee Salomon asked the village clerk about the bill from WCW&SA for \$764.00. It had been verified that it was in fact for services rendered during the storm when the Village experienced two water breaks at the same time. He instructed that the bill should be paid and taken out of the water fund.

The procedure for shutting water services off was discussed briefly. According to Village Code, water meters are to be in working condition and accessible to the Village at all times. There are two customers that ST Environmental and the Village Clerk have tried to contact for meter repair. The customers have failed, after numerous requests, to provide access to the water meter. Mayor Wilson suggested sending the next notice by registered mail and check with counsel on where to go from there.

**NEW/OLD BUSINESS:**

**ALDRICH CHANGE BRIDGE:** The Adrich Change Bridge committee has meet with three architectural firms who responded to the RFP/RFQ for project management services associated with the bridge restoration. Each firm was given 45 minutes to present their proposal and answer questions. All three firms were well qualified and the selection process was extremely difficult. The committee felt the Dr. Francis Griggs would be most suited for the job. He will work in partnership with Clough Harbor. On the committee's recommendation, motion was made by Mayor Wilson, second by Trustee Gunkler to accept the committee's selection and to enter into a contract with Dr. Francis Griggs/Clough Harbour at a fee not to exceed \$29,000 with the lead firm to serve as Project Manager for the restoration of the Aldrich Change Bridge.

Voting as follows: Mayor Wilson aye Trustee Salomon aye  
Trustee Gunkler aye Trustee DeVogelaere aye

**\$2.00 MAILING FEE:** At the present time the Village charges a \$2.00 mailing fee for expenses incurred for mailing reminder notices to residents in September who have not yet paid their taxes. The Village of Palmyra is the only municipality left in Wayne County who charges this fee. It has become an administrative nightmare. Checks that come in minus the fee have to be mailed back and the property owner instructed to include it in the next check. Consequently, on the advise from the treasurer, Mayor Wilson moved to rescind the \$2.00 mailing on the Village tax bill. Second by Trustee Gunkler. Vote, 4 ayes. CARRIED.

**TAX LEVY:** Motion by Mayor Wilson, second by Trustee DeVogelaere to adopt the following tax levy:

A resolution levying the total taxes and other charges extended and levied against each parcel of real property shown on the rolls prepared and verified by the assessors for the 1999-2000 fiscal year.

RESOLVED that there be levied and assessed against the real property of the Village of Palmyra the following sums for Village government and other charges for the fiscal year 1999-2000 a tax rate of \$8.68 per thousand of assessed valuation.

TAX RATE CALCULATION:

General Fund Tax Levy X \$1,000 = \$822,189.00 X \$1,000 =  
Assessed Valuation \$94,722,271  
\$8.68 Thousand

General Fund Levy (A980-A1001)	\$822,189.00
Omitted Taxes of Previous Years	_____
Excess on Roll	_____
Total Taxes for Current Budget	_____
Delinquent Water Rents & Charges (A250/A630)	\$ 12,124.23
Delinquent Sewer Rents & Charges (A250/A630)	\$ 15,590.47
Delinquent Special Assessments (A250/A630)	_____
Total Real Property Taxes & Other Charges on Roll	\$849,903.70

Vote, 4 ayes. CARRIED.

**TAX WARRANT:** Motion by Mayor Wilson, second by Trustee Gunkler to execute the following tax warrant:

TO: Darlene Matteson, Village Treasurer

YOU ARE HEREBY COMMANDED to receive and collect from the several persons named in the tax roll hereunto annexed, the several sums stated in the last column hereof opposite their respective names, being a total of \$849,903.70 for the following purposes:

For the current Budget	\$822,189.00
For Omitted Taxes of Previous Year	_____
For Charges for Services	_____
For Releived Water Rents & Charges	\$12,124.23
For Releived Sewer Rents & Charges	\$15,590.47
For Special Assessments	_____
TOTAL	\$849,903.70

YOU ARE FUTHER COMMANDED to receive and collect such sums without additional charge between the first day of June and the first day of July, 1999, both inclusive; and thereafter to collect with such of the sums as have not been theretofore collected, an additional charge of five per centum for the first month or fraction thereof until paid.

YOU ARE FURTHER COMMANDED to return the tax roll and warrant to the village clerk on or before the first day of November, 1999, and to deliver to the Board of Trustees at the same time an account of the taxes remaining due and unpaid; describing each parcel of real property upon which taxes are unpaid, showing person or persons to whom the parcel is assessed and showing as to each parcel the amount of tax unpaid.

DATED: \_\_\_\_\_  
MAYOR

ATTEST: \_\_\_\_\_  
Clerk

Vote, 4 ayes. CARRIED.

**ADJOURNMENT:** Motion to adjourn by Trustee DeVogelaere, second by Trustee Gunkler at 7:10 pm. Vote, 4 ayes. CARRIED.

Respectfully submitted,

Alicia M. Lynch, Village Clerk

