

VILLAGE OF PALMYRA BOARD OF TRUSTEES

Regular meeting      July 7, 1997      7:00 p.m.

**PRESENT:** Mayor Wilson, Trustees Guest, Salomon, and Gunkler. Trustee Celentano absent.

**CALL TO ORDER:** Mayor Wilson called the meeting to order at 7:03 pm.

**PLEDGE OF ALLEGIANCE**

**ABSTRACT #3:** Motion by Trustee Gunkler, second by Trustee Guest, to approve Abstract #3 for vouchers 40-147 for \$102,843.64. Vote, 4 ayes. CARRIED.  
\*Corrected - \$102,000.

**MINUTES OF JUNE 16<sup>th</sup>:** Motion to approve the minutes from June 16, 1997 made by Trustee Gunkler. Second by Trustee Guest. Vote, 4 ayes. CARRIED.

**CHIEF DALTON:** Chief Dalton reported that Nelson Cook needs Board Approval in order to close Main Street from the Mobil Station at Hyde Park to Mill Street for street painting from approximately 3am-6am, July 9, rain date the 10<sup>th</sup>. Mayor Wilson moved to close Main Street as outlined by Chief Dalton, second by Trustee Gunkler. Vote, 4 ayes. CARRIED. Chief Dalton asked if the Board had considered the issue of parking between the sidewalk and the curb. Mayor Wilson reported that the matter was being reviewed by the Village Attorney and further discussion was tabled.

**HANDICAPPED PARKING:** Chief Dalton relayed a request from Village resident, Carolyn Hall to designate a handicapped parking space in the vicinity of Donna's Lunch-In. The best area would probably be the last space on that side of Main Street, directly in front of Drew's Paint Store. Mayor Wilson moved to designate a handicapped parking space as outlined by Chief Dalton to be posted with the appropriate signage. Second by Trustee Guest. Vote, 4 ayes. CARRIED.

**LIBERTY STREET NO PARKING:** Mayor Wilson asked that any decision regarding the changing of the status of parking on Liberty Street be tabled until legal counsel can be consulted. Chief Dalton suggested that a complete "survey" of the Village should be made so if changes are required, it can be done all at once. He has already talked to Nelson Cook. The Chief thought they could have their recommendations ready for the August workshop meeting.

**CORRESPONDENCE:** The following correspondence has been received and is on file at the Village Clerk's office:

1. Thank you letters to Village Crews from Yukon Marketing and the Palmyra Community Center.
2. Notification from NYS Education Dept. of microfilm grant for 1997-98. Village clerk commended records clerk Becky Remington for her excellent work in preparing the grant for 1997-98 and for completing her work on the 1996-97 grant.
3. WC Water & Sewer Authority financial statement.
4. Western Finger Lakes Solid Waste Management 1996 annual report.
5. Request from St. Anne's for police assistance.
6. Time Warner "Petition for Special Relief".
7. Monthly report from Building and Zoning Department.

**SARA GRANT:** Motion made by Mayor Wilson to accept the SARA grant for micro-filming for 1997-1998. Second by Trustee Guest. Vote, 4 ayes. CARRIED.

**TRUSTEE REPORTS:** First of all, Trustee Salomon commented that the section of the Building Department's report that indicated monies generated was not available on this report and he would like to see it included once again in future reports. He also felt that the article in the paper explaining the functions of the Building Department was well done. Trustee Salomon reported on the request from Mr. and Mrs. Reynolds on Foster Street for a fire hydrant in their neighborhood. At Trustee Salomon's request, the

building department investigated and found that actually two fire hydrants should be added to Foster Street, one close to Laurentian Drive and another one towards Stafford Street. This will cost \$3300.00. Trustee Salomon has been getting quotes on the addition and/or upgrades to the fire and burglary alarm system at the Water Treatment plant, the Sewer Treatment Plant and for Village Hall. Three quotes have been obtained, the lowest being Action Security. The cost for each as follows:

1. The Sewer Treatment plant      \$855.00 Installation    \$204 /year
2. The Water Treatment plant      \$1955.00 Installation   \$204 /year
3. Village Hall                      \$1380 Installation      \$204/year

Mayor Wilson suggested that we not do anything with the alarm system at Village Hall in light of the recent proposed study. Based on the above discussions, Trustee Salomon moved to adopt the following permissive referendums:

**PERMISSIVE REFERENDUM**

**NOTICE IS HEREBY GIVEN** that the Board of Trustees of the Village of Palmyra, Wayne County, New York, adopted a resolution during a meeting on July 7, 1997, subject to Permissive Referendum as follows;

BE IT RESOLVED that a sum up to and not to exceed FIVE THOUSAND FOUR HUNDRED DOLLARS (\$5,400) shall be expended from the Capital Reserve Water System HR3 for the upgrade to the fire alarm system at the Water Treatment Plant as submitted by low bidder, Action Security at a cost of \$2000.00 and the purchase and installation of two fire hydrants for Foster Street at a cost of \$3,400.00.

Following publication, the foregoing resolution shall be posted in six (6) conspicuous places and in accordance with Section 9-902 of Village law, shall take effect in thirty (30) days.

BY ORDER OF THE VILLAGE BOARD

Palmyra, New York  
Alicia M. Lynch  
Village Clerk

Dated: July 16, 1997  
Completion: August 26, 1997

Second by Mayor Wilson. Vote, 4 ayes. CARRIED. Furthermore:

**NOTICE IS HEREBY GIVEN** that the Board of Trustees of the Village of Palmyra, Wayne County, New York, adopted a resolution during a meeting on July 7, 1997, subject to Permissive Referendum as follows;

BE IT RESOLVED that a sum up to and not to exceed EIGHT HUNDRED SIXTY DOLLARS (\$860.00) shall be expended from the Capital Reserve Sewer System Improvements HR4 for an the upgrade to the fire alarm system at the Sewer Treatment Plant as submitted by the low bidder, Action Security.

Following publication, the foregoing resolution shall be posted in six (6) conspicuous places and in accordance with Section 9-902 of Village law, shall take effect in thirty (30) days.

BY ORDER OF THE VILLAGE BOARD

Palmyra, New York  
Alicia M. Lynch  
Village Clerk

Dated: July 16, 1997  
Completion: August 16, 1997

Second by Mayor Wilson. Vote, 4 ayes. CARRIED.

Trustee Salomon also reported that there were organized tests done at the vicinity of Stafford Road. ST Environmental, Sniedze Associates and WCW&SA took part in a test to determine static water pressures going out Stafford Road from the meter pit and also tested the gallons per minute flow. If anyone is interested in the results of those tests, just see him. The computer system is up and running by ST Environmental at the Spring Street location. Steve Stauffer is currently loading data into the system ie: shut off valve placements.

**Trustee Guest** reminded everyone about Derby Day on July 26. After a short discussion regarding some invoices for the roof repair to Village Hall and some work done to the Park & Club rooms, Trustee Guest agreed to meet with Mayor Wilson to discuss if transfers will need to be made.

**Trustee Gunkler** reported that bids need to be solicited for the new rescue truck again as the bids that came in could not be compared. Resident Margaret DeNeef asked Bob if the Fire Department would consider putting decals up in the windows of Swiss Chalet residents who do not see very well. Trustee Gunkler said he would be glad to report it to them.

### **NEW/OLD BUSINESS**

**JOHN SARGENT:** Business owner John Sargent submitted a proposal for an over-hanging sign that he would like to have approved. Mr. Sargent would like some idea of what the process would be in order to have this approved or possibly see the zoning changed for over-hanging signs for businesses that are located off Main Street. Mayor Wilson said he will pass on plans to building department because the process will begin with that department. There are two options, a variance or a new local law.

**FRANKLIN STREET:** Mayor Wilson reported that there is approximately \$19,000 left in the Franklin Street funds and he feels it is time we look at the costs involved in improvements. Therefore, Mayor Wilson moved to approve funds to have Sniedze Associates engineer the improvements for Franklin Street. Second by Trustee Guest. Vote, 4 ayes. CARRIED.

**CIVIC CLUB GARDEN:** The Board reviewed an estimate submitted by Roger Weaver for materials and labor to replace the “garden” retaining wall located in front of Newcombe’s gas station. Work should take three men two days to complete. Mayor Wilson motioned to approve this expenditure not to exceed \$500.00. Second by Trustee Gunkler. Vote, 4 ayes. CARRIED.

**VILLAGE HALL STUDY:** SEA Consultants have offered to do a renovation study of the Village Hall at no cost. Among other factors, this study will give space recommendations in order to use the building for village as well as town offices. Trustee Guest asked why their proposal was called Town Hall study when it is the Village Hall that is being studied. Mayor Wilson agreed that this should be changed in any further correspondence, materials or reports. Mayor Wilson explained that SEA Consultants have brought in Vande Associates and Mark McEwen from Wilmorite to contribute as well. Trustee Guest questioned if Mayor Wilson recommended SEA simply because they were free. Mayor Wilson said his recommendation is based on several facts, ie. local talent will be involved, their experience with historic sites and the right price. Mayor Wilson moved to authorize SEA Consultants to complete the study. Second by Trustee Gunkler. Vote, 4 ayes. CARRIED.

**FINGER LAKES TRAVEL GUIDE:** Mayor Wilson reported that the Village is in the Finger Lakes Travel Guide at a cost of about \$200.00 for the ad. He shared the new “article” that the Economic Development Committee has written. In view of the fact, that this new writing is longer than the original, it will probably cost more. Mayor Wilson moved to spend up to and not more than \$600.00 to continue advertising in the Finger Lakes Travel Guide pending approval of the new writing by historian, Bob Lowe, funds to be used from the Economic Development Committee. Second by Trustee Gunkler. Vote, 4 ayes. CARRIED.

**ANNOUNCEMENT:** Mayor Wilson announced that there will be a ribbon cutting ceremony Saturday morning at Yukon Marketing.

**SEWER ACCOUNT REVIEW:** Request from property owner, Bob Rider and the procedure for sewer account maintenance was reviewed by the Board. Water usage for each and every account is averaged for the calendar year each February. Adjustments are made to the sewer assessments based on these figures as per local law. The process is very time consuming. It was decided that the current practice of account review was in keeping with the law and that Mr. Rider's request for a reduction in his sewer assessment be denied. Trustee Salomon asked that Mr. Rider be notified in writing of the Board's decision.

**ABBOTT BUILDING:** Trustee Salomon asked what if any progress is being made on the Abbott Building. Village Clerk will ask him if he has petitioned the Court yet.

**ELECTRIC SERVICE TO PARK & CLUB ROOMS:** Resident Gary Hack submitted an estimate for the addition of a brand new electric service at the Park & Club Rooms to accommodate the Palmyra Community Center's request. The estimate was for \$900.00. It is used during Canaltown Days and will have a main disconnect. Trustee Salomon wondered if it was necessary to have that big of a service added for one weekend out of the year for one booth. Gary said all booths along that area use it. Mayor Wilson moved to expend \$450.00 towards the updating of the electric service for the Park & Club Rooms. Second by Trustee Guest. Vote, 4 ayes. CARRIED.

**ELAINE HARTNAGEL:** Please fix her drainage problem!! She's had problems for 20 years.

**RECESS:** Motion by Mayor Wilson, second by Trustee Guest, that we adjourn for 5 minutes after which time the Board will enter into executive session for the purpose of discussing the Sprint contract. Vote, 4 ayes. CARRIED.

**EXECUTIVE SESSION:** Executive session convened at 8:55 pm.

Public Session reconvened at 9:07 pm.

**SPRINT LEASE:** Motion by Trustee Gunkler, second by Trustee Guest to authorize Mayor Wilson to sign Sprint lease agreement providing the \$40,000 proposed assessment is accurate and the taxes do not exceed \$1400.00 per year. Vote, 4 ayes.

Next Board meeting will be a workshop on projects for bonding.

**ADJOURNMENT:** Motion to adjourn at 9:08 pm by Trustee Gunkler, second by Trustee Guest. Vote, 4 ayes. CARRIED.

Respectfully submitted,

Alicia M. Lynch  
Village Clerk

