

VILLAGE OF PALMYRA BOARD OF TRUSTEES  
REGULAR MEETING  
June 6, 2011 7:00 p.m.

**ROLL CALL:** Present: Mayor Daly, Trustees Bradstreet, Piccola, Husk and Nolan, and Attorney Williams.

**PLEDGE OF ALLEGIANCE**

**CALL TO ORDER:** Mayor Daly called the meeting to order at 7:00 p.m.

**EXECUTIVE SESSION:** Motion was made by Trustee Nolan, second by Trustee Piccola, for a matter in litigation at 7:01 p.m. Vote, 4 ayes. CARRIED.

**PUBLIC SESSION:** Motion by Trustee Piccola, second by Trustee Nolan to move back into public session with no action having taken place at 7:44 p.m. Vote, 4 ayes. CARRIED.

**APPROVAL OF MINUTES:** Motion was made by Trustee Nolan second by Trustee Piccola to approve the minutes from May 16, 2011 as submitted. Vote, 4 ayes. CARRIED.

**ANNOUNCEMENTS/CORRESPONDENCE:** The following correspondence has been received and is on file in the office of the Clerk Treasurer:

- Wayne Cablevision Consortium Info
- Congratulations to Mary Courtney, Pal-Mac Class of '85; named Chemistry Teacher of the Year among eight counties and 90 schools
- Info on park development grants
- Invitation for participation in July 4<sup>th</sup> festivities
- Thank you to the library for loaning the Village a movie screen for the Preservation Commission sponsored presentation on Stained Glass and thank you to Zion Episcopal Church for hosting the event

**NEW/OLD BUSINESS**

**MARK DECRACKER – TRAILS:** Mark DeCracker gave a presentation about the Forever Wild for Everyone program. Trail Works Inc., Forever Wild for Everyone believes that all people, regardless of their disability or age have the right to enjoy nature and its many benefits. Their role is to develop and/or designate nature trails without barriers that everyone can enjoy. They are seeking to develop partnerships with communities to further expand trail usage.

**FIRE HALL REGULATIONS:** Motion was made by Trustee Nolan, second by Trustee Bradstreet to adopt the following rules and regulations for use of the Fire Hall that also address the grounds maintenance:

**RULES AND REGULATIONS  
GOVERNING THE USE OF THE PALMYRA FIRE HALL**

The Palmyra Fire Company, Inc. shall have full responsibility for the use of the Palmyra Fire Station located at 613 East Main Street in the Village of Palmyra. In return, the members of the Palmyra Fire Company agree to maintain and keep the Fire Station in good condition at all times. This is to include the janitorial work, normal painting, lawn upkeep and minor repairs. Any major repairs, additions or alterations that may arise in future years, cost and the burden of the changes, will be the responsibility of the Village of Palmyra.

All proceeds received for the use of said Station will be retained by the fire-related organization in charge of said function or activity. Rates and charges for the uses of the Station, together with discretion for the use of the Station, are to be determined by

the Palmyra Fire Company or sole person or persons so authorized by the Palmyra Fire Company to make that determination.

Scheduling of all functions and activities will be the responsibility of the person or persons so designated by the Palmyra Fire Company. The Auxiliary will provide the Village Office with a monthly schedule of upcoming events.

Additionally, the Ladies' Auxiliary guidelines for the use of the facilities are as follows:

1. Number of functions dependent upon calendar availability.
2. Room fee to be determined by Auxiliary.
3. Maximum party size not to exceed 152 persons.

Any person or organization aggrieved by a decision of the Palmyra Fire Company, Inc. regarding a request to use the Fire Station at 613 East Main Street may seek review of and decision by the Board of Trustees of the village by written request within thirty (30) days of the challenged decision. In such case, the Trustee-in-Charge of the Fire Protection shall investigate the complaint and report to the Board his or her findings.

Vote: 4 ayes. CARRIED. Approved by Palmyra Fire Auxiliary Palmyra Fire Company on June 1, 2011.

**OVERLAY DISTRICT:** The Board has reviewed the Planning Board's recommendation and as there were no further questions, Mayor Daly asked what the next step would be. CEO Wooden and Atty. Williams outlined the next steps; one of the first being is to set a public hearing. Motion was made by Trustee Nolan, second by Trustee Piccola to set the public hearing for August 1, 2011. Vote, 4 ayes. CARRIED.

**UPDATE FROM CODE ENFORCEMENT OFFICE:** At Trustee Bradstreet's request, Dan Wooden reported for the Code Enforcement Office. He reviewed a list of properties with violations of Chapter 194 Yard and Property Maintenance. Many of the violations have been corrected by the property owners and a couple were taken care of by Buildings and Grounds Dept. Mr. Wooden also updated the Board about the status of 321 E. Main St. The property owner has promised that he will be securing the property by covering the broken windows. He also briefly reviewed a letter that was sent to the property owner of 100 and 119 Kent Street.

And reporting generally for his department, CEO Wooden reported that to date, the Village is ahead of last year by 35 building permits; most of these being for small additions and remodeling projects.

**HYDROFRACKING LETTER:** The Finger Lakes Regional Watershed Alliance has issued a statement expressing concern about hydrofracking technology as it is currently being practiced. They are going on record that hydrofracking for natural gas should not take place in the Finger Lakes and are urging the State to continue its moratorium. They are requesting that the Finger Lakes watershed be addressed as a separate entity and that unique EIS requirements be implemented. Mayor Daly asked that the Board review the statement to determine if the Board should take an official stand in the future as well.

**CAMERA AT MARINA:** The Board had more questions than answers and tabled further discussion until the questions could be answered. Trustee Husk will first check with Supt. Hopkins.

Regarding the WIFI estimate, Integrated needs to know the exact location where the Village would like to have the signal available. The Board would like to know how much it would be if the signal was available Village wide.

**TAX LEVY AND WARRANT:** Motion was made by Trustee Piccola, second by Trustee Nolan to adopt the following tax levy as completed with the budget and to acknowledge the executed tax warrant as required by the 2011-2012 budget:

**TAX LEVY RESOLUTION**

A resolution levying the total taxes and other charges extended and levied against each parcel of real property shown on the rolls prepared and verified by the assessors for the 2011-2012 fiscal year.

RESOLVED that there be levied and assessed against the real property of the Village of Palmyra the following sums for Village government and other charges for the fiscal year 2011-2012, a tax rate of \$11.66 per thousand of assessed valuation.

**TAX RATE CALCULATION:**

$$\frac{\text{General Fund Tax Levy X } \$1,000 = \$ 1,316,203.00 \text{ X } \$1,000}{\text{Assessed Valuation } \$112,872,839} = \text{Tax Rate: } \$11.66 \text{ Per Thousand}$$

General Fund Levy (A1001 A250/A980)	\$ 1,316,230.00
Omitted Taxes of Previous Years	.00
Excess on Roll	
Total Taxes for Current Budget	
Delinquent Water Rents & Charges (A250/A630)	\$ 57931.99
Delinquent Sewer Rents & Charges (A250/A630)	\$ 67133.83
Delinquent Special Assessments (A1030 A250/A980)	\$ 1530.00
Total Real Property Taxes & Other Charges on Roll	\$
<b>TOTAL</b>	<b>\$ 1,442,825.82</b>

**TAX WARRANT**

To: Alicia M. Lynch, Village Clerk Treasurer

YOU ARE HEREBY COMMANDED to receive and collect from the several persons named in the tax roll hereunto annexed, the several sums stated in the last column hereof opposite their respective names, being a total of \$1,442,825.82 for the following purposes:

For the Current Budget	\$1,316,230.00
Omitted Taxes of Previous Years	.00
For Charges for Services	
For Releived Water Rents & Charges	\$ 57931.99
For Releived Sewer Rents & Charges	\$ 67133.83
For Special Assessments	\$ 1530.00
<b>TOTAL</b>	<b>\$ 1,442,825.82</b>

YOU ARE FURTHER COMMANDED to receive and collect such sums without additional charge between the first day of June and the first day of July, 2011, both inclusive; and thereafter to collect with such of the sums as have not been theretofore collected, an additional charge of five per centum for the first month or fraction thereof until paid.

YOU ARE FURTHER COMMANDED to return the tax roll and warrant to the Village Clerk on or before the first day of November, 2011 and to deliver to the Board of Trustees at the same time an account of the taxes remaining due and unpaid; describing each parcel of real property upon which taxes are unpaid, showing person or persons to whom the parcel is assessed and showing as to each parcel the amount of tax unpaid.

\_\_\_\_\_  
Mayor

Dated: \_\_\_\_\_

Attest: \_\_\_\_\_  
Clerk Treasurer

Vote: 4 ayes. CARRIED.

**YEAR END BUDGET TRANSFERS:** Motion was made by Trustee Piccola, second by Trustee Husk to approve the following budget transfers to balance individual lines items for year end.

**YE BUDGET TRANSFERS**

**GENERAL  
FUND**

	<b>FROM</b>	<b>TO</b>	
47.48	A3310.422	A1010.1	TRUSTEES
\$1,137.50	A1110.2	A1325.1	CLERK TREASURER
\$227.91	A1010.4	A1325.1	CLERK TREASURER
\$325.62	A1620.1	A1620.4	BLDGS & GRNDS
\$22,569.63	A9060.8	A1640.1	CENT GARAGE
\$1,397.45	A9055.8	A1640.1	CENT GARAGE
\$1,637.00	A9040.8	A1640.1	CENT GARAGE
\$254.97	A1670.4	A1640.1	CENT GARAGE
\$1,140.00	A1670.4	A1640.2	CENT GARAGE
\$593.34	A1670.4	A1640.4	CENT GARAGE
\$131.09	A1010.4	A1640.4	CENT GARAGE
\$161.48	A1110.1	A1640.4	CENT GARAGE
\$25.98	A1110.1	A1680.4	DATA PROCESSING
\$342.81	A1110.1	A1910.4	INSURANCE
\$15.00	A1110.1	A2546.4	BELL JAR
\$1,380.51	A3120.1	A3120.419	POLICE
\$1,133.87	A3120.1	A3120.428	POLICE
\$0.04	A3410.4	A3410.1	FIRE
\$1,857.29	A3410.422	A3410.2	FIRE
\$1,429.08	A3410.423	A3410.2	FIRE
\$5,779.40	A3620.4	A5112.2	CHIPS
\$1,108.36	A3620.4	A5410.1	SIDEWALKS
\$6,355.69	A5182.4	A5410.1	SIDEWALKS
\$985.88	A5142.1	A5410.1	SIDEWALKS
\$2,537.79	A5142.4	A5410.4	SIDEWALKS
\$1,124.97	A5142.4	A5650.4	OFF STREET PARKING
\$452.63	A6989.4	A7550.4	CELEBRATIONS
\$269.15	A8540.4	A8540.1	STORM DRAINAGE
\$21,689.04	A8560.1	A8810.1	CEMETERY
\$279.00	A8560.4	A8810.1	CEMETERY
\$4,568.85	A8540.4	A8810.1	CEMETERY
\$1,831.52	A8810.421	A8810.1	CEMETERY
\$6,251.44	A8170.1	A8810.1	CEMETERY
\$620.75	A1110.4	A8810.1	CEMETERY
\$163.32	A1210.4	A8810.1	CEMETERY
\$923.87	A1325.4	A8810.1	CEMETERY
\$923.87	A1340.4	A8810.1	CEMETERY
\$0.25	A1340.4	A8810.2	CEMETERY
\$1,406.58	A1340.4	A8810.4	CEMETERY
\$310.00	A1355.4.	A8810.4	CEMETERY
\$2,000.00	A1420.4	A8810.4	CEMETERY
\$1,500.00	A1440.4	A8810.4	CEMETERY
\$500.00	A1450.4	A8810.4	CEMETERY

\$758.66	A1620.1	A8810.4	CEMETERY
\$1,454.81	A1620.422	A8810.422	CEMETERY
\$37.00	A1670.4	A8810.422	CEMETERY
\$69.29	A8810.426	A8810.427	CEMETERY
\$365.00	A8810.426	A9010.8	RETIREMENT
\$1,957.74	A1620.422	A9030.8	SOCIAL SECURITY

**WATER FUND**

\$43.48	F1010.4	F1010.1	TRUSTEES
\$11,834.07	F8330.4	F1950.4	TAXES
\$155,000.00	F8340.2	F8340.2	EQUIP CAP OUTLAY
\$1,983.80	F8340.4		

**SEWER FUND**

\$0.24	G1010.1	G1420.1	LAW
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Vote, 4 ayes. CARRIED.

**2007 FORD PATROL CAR:** Motion was made by Trustee Piccola, second by Trustee Husk to approve Sodus Point’s offer for the previously declared surplus 2007 Ford patrol car, to be sold as is for \$8500.00. Vote, 4 ayes. CARRIED.

**ELECTRONIC FINGER PRINTING SYSTEM:** The Board discussed a memo from Chief Dalton regarding a Live Scan system. Further questions arose and Mayor Daly will confer with the Chief and report back.

**TRUSTEE REPORTS:**

**Trustee Bradstreet** reported on the Palmyra Community Library Open House. Trustee Bradstreet would like to engage “Over the Edge” to perform two free concerts at the Marina on July 15<sup>th</sup> and July 29<sup>th</sup> at 7:00 pm. On July 10<sup>th</sup>, the Wexford Boys will be returning from 2 pm – 4 pm on the deck at Muddy Waters. The public will be encouraged to bring their lawn chairs. Trustee Husk told Trustee Bradstreet that Breen’s has offered free advertising space on their checkout monitors which will be an excellent place to advertise Village events.

Reporting for the Fire Department, **Trustee Husk** moved to accept Andrew and Thomas Strablow for membership into the Fire Department following completion of the appropriate training and a satisfactory physical examination. Second was made by Trustee Piccola. Vote, 4 ayes, CARRIED.

Reporting for Finger Lake Ambulance, in May there were 86 calls with an average response time of 4.5 minutes, no missed calls.

**Trustee Nolan** no report.

**Trustee Piccola** reported that the third round of brush pickup was started today. NYSEG has completed the gas line work on West Foster St. in preparation of our construction project. They have finally tracked down the running water sound that was heard after the water line repair was completed on William Street. Apparently there was another leak and it is in the intersection of Canal and William Street. All the catch basins have been cleaned in the Village. There is a storm drain on Fayette and East Jackson Street where the water always pools up in the spring. It was discovered that NYSEG had put a pole through our storm drain on Prospect Dr.

Back to the West Foster project, discussion took place about reducing the scope of the project. According to Brian Bieda, the water line that runs along Foster from Canandaigua St. is only 4”. The Village has been trying to eliminate these smaller lines. In order to replace the line, the Village would not be able to complete the project this construction season. Several options were discussed and the Board will review once some estimates for the water line replacement have been researched.

**Attorney Williams** – no report.

**Mayor Daly** provided her usual written report.

**ADJOURNMENT:** Motion by Trustee Bradstreet, second by Trustee Piccola, to adjourn at 9:00 p.m. Vote, 4 ayes. CARRIED.

Respectfully submitted,

Alicia M. Lynch  
Clerk Treasurer