

VILLAGE OF PALMYRA BOARD OF TRUSTEES
BUDGET WORKSHOP
REGULAR MEETING
March 7, 2011 6:00 p.m.

ROLL CALL: Present: Mayor Daly, Trustees Bradstreet, Piccola, Husk and Nolan, Roy McMaster, Capital Market Advisors, Chief Dave Dalton, Supt. Gary Hopkins, and Attorney Williams(arrived at 7:00 p.m.). Mayor Daly noted for the record that Chief Dalton and Supt. Hopkins had been asked to attend.

PLEDGE OF ALLEGIANCE

CALL TO ORDER: Mayor Daly called the meeting to order at 6:00 p.m.

BUDGET WORKSHOP: The final budget work session with Roy McMaster, Capital Market Advisors, made additional changes to the General Fund. The public hearing on the budget will be March 15th at 7:00 p.m. The proposed tax rate will be \$11.68 with no reduction in services or personnel.

REGULAR MEETING

APPROVAL OF MINUTES: Motion was made by Trustee Nolan , second by Trustee Bradstreet approve the minutes from February 21, 2011 as submitted. Vote, 4 ayes. CARRIED.

ANNOUNCEMENTS/CORRESPONDENCE: The following correspondence has been received and is on file in the office of the Clerk Treasurer:

- NYS Tourism Info
- Info on meeting with Assemblyman Oaks and Brian Kolb
- Invitation to WCVOA meeting

TRUSTEE REPORTS:

Trustee Bradstreet reported that a team from Pal-Mac took first place in the Finger Lakes Regional Robotics annual competition. Trustee Bradstreet would like to recognize the team and advisor next month at a Board meeting.

Reporting for Code Enforcement, Trustee Bradstreet spoke with CEO Wooden today about multi-family inspections. The plan is to inspect a third of the total multi-family dwellings each year. They are on the second third of them this year.

The Planning Board is working on the overlay district and have discussed a change in designation for Kent Street. CEO Wooden updated Trustee Bradstreet on the new library building, the elevator has passed inspection and is operational. The next major project for them will be to finish the floors. Plans include a children's room on the second floor and restroom and possibly someday, a large-group meeting room on the third floor.

Motion was made by Trustee Bradstreet, second by Trustee Nolan to approve the Mayor's appointment of John Goodspeed to the Zoning Board, term expiration to be 11/30/15 to fill the vacancy left by Stuart Warner. Vote, 4 ayes. CARRIED.

Trustee Husk shared a report from Finger Lakes Ambulance. They have been running in the Village now for six months. In February, there were 62 calls with an average response time of 5.5 minutes, overall, they have answered 385 calls with a average response time of 5.47 minutes.

From Buildings and Grounds, the Marina pavilion ceiling, interior framing, and wall insulation has been completed. The plumbing and electric have been roughed into the mechanical room. The sewer and fixture vents are installed and through the roof. They are staying on schedule for the grand opening on June 4th but Trustee Piccola pointed out that the deadline for grant submission is April 15th.

For the Fire Hall department, the new security access control system and door have been installed and the key fobs have been ordered. The new aluminum trailer has been ordered. Trustee Husk extended the Village's thanks to Supt. Hopkins and Derrick Baker for overseeing the installation of the new door and access system and for the

research done on the trailer. Trustee Husk will have the usage policy for Comfort Station ready for Board review at the April 4 meeting.

Trustee Nolan – no report.

Trustee Piccola reviewed the Highway report. The 2011 Caterpillar loader has been ordered and should be here by the first week in June. Working foreman, Jim Eckert will be out for surgery beginning March 18th for about six weeks. The 26th Annual Municipal Auction will be Saturday, May 14th. Water main breaks were repaired on the Division Street bridge and at the curb stop in front of 420 Canandaigua Street. The Highway continues to monitor and clean the creek throughout the village on a weekly basis. Pothole patching is ongoing and the No parking signs have been installed on Main Street from the four churches to Clinton Street. Village crews have been hauling a considerable amount of snow this year to a location just outside the Village which saves the taxpayers money.

Supt. Boesel will have estimates for concrete crushing ready for the next Board meeting. He was hoping to re-use the crushed concrete as a base for the sidewalks for the Safe Routes to School grant. That looks unlikely now but there is interest from some of the aggregate suppliers to purchase the material. It will need to be declared surplus before it is sold. It needs to be cleaned up before the auction.

Attorney Williams – no report.

Mayor Daly provided her usual written report and highlighted her attendance at NYCOM's Winter Legislative Meeting. Unique Automation is expanding and looking to add 3 jobs right now with possibly an additional 5 in the future. The Bear Factory is also moving into Palmyra as well as a new flea market.

PRESENTATION TO MAYOR DALY: Lynne Green introduced Dave Collett from the Palmyra Family History Center. He introduced his associates and they presented Mayor Daly with her family history as a thank you for being such a good friend to the LDS in Palmyra.

NEW/OLD BUSINESS

RESIGNATIONS: Motion was made by Trustee Bradstreet, second by Trustee Husk to accept the resignation from Stu Warner from the Zoning Board of Appeals with thanks. Vote, 4 ayes. CARRIED.

Motion was made by Trustee Husk, second by Trustee Piccola to accept the resignation from Steve Rocca from the Economic Development Committee with thanks. Vote, 4 ayes. CARRIED.

SNOW REMOVAL: Mayor Daly outlined a proposal for a change in policy for sidewalk snow removal which more closely follows what is in Village code. The Board added a couple of things to the proposal which will go into effect immediately. Attorney Williams will research options for billing tax exempt properties but did say if need be these properties could be addressed in court. The Village will forgive and return payments already invoiced. A new log will be put into place which will include date and time of end of snow event (daylight hours only), the date and time of complaint call, name of address of property not in compliance, initials of individual taking the call, the name of person lodging complaint (not mandatory). Then a call will be made to the property owner giving them 24 hours to clear their sidewalk. The Clerk will take a photo of the property and at that time leave also leave a written notice if unable to get hold of property owner on phone. Twenty four hours later, clerk will recheck property and if it has not been done, send contractor out to shovel. Property owners are encouraged to leave their cell phone numbers on file at Village Hall if they have no land line.

AMERICAN LEGION: The Village is in receipt of correspondence from the American Legion once again asking for financial assistance for Armed Services Day. Trustee Husk thought we had already discussed this and the Village is not in a position to give donations but would be probably provide in-kind services.

ENERPATH: Motion was made by Trustee Piccola, second by Trustee Bradstreet to increase transfer from contingency A1990.4 by \$5333.09 for the revised quote from Enerpath for the upgrade of all Village florescent lighting. This increase reflects the additional cost due to mandatory prevailing wage rates.

EXECUTIVE SESSION: Motion was made by Trustee Nolan, second by Trustee Piccola, for a personnel matter at p.m. Vote, 4 ayes. CARRIED.

PUBLIC SESSION: Motion by Trustee Bradstreet, second by Trustee Piccola , to move back into public session with no action having taken place at 9:00 p.m. Vote, 4 ayes. CARRIED.

ADJOURNMENT: Motion by Trustee Husk , second by Trustee Bradstreet, to adjourn at 9: 00 p.m. Vote, 4 ayes. CARRIED.

Respectfully submitted,

Alicia M. Lynch
Clerk Treasurer