

VILLAGE OF PALMYRA BOARD OF TRUSTEES  
PUBLIC HEARING  
REGULAR MEETING  
May 3, 2010 7:00 p.m.

**ROLL CALL:** Present: Mayor Daly, Trustees Bradstreet, Husk, Nolan and Piccola, and Attorney Williams.

**PLEDGE OF ALLEGIANCE**

**PUBLIC HEARING:** Mayor Daly noted that the following legal was published in the official Village newspaper on April 28, 2010:

LEGAL NOTICE  
VILLAGE OF PALMYRA  
NOTICE OF PUBLIC HEARING  
ON PROPOSED LOCAL LAW

NOTICE IS HEREBY GIVEN, that there have been introduced before the Village of Palmyra a proposed local law, which, if adopted would amend Chapter 183 of the Village Code entitled "Traffic Control" which will include the addition of a handicapped parking space at the corner of West Jackson and Canandaigua Street.

NOTICE IS FURTHER HEREBY GIVEN that, pursuant to section 20 of the Municipal Home Rule Law, the Village Board will hold a public hearing on the 3<sup>rd</sup> day of May 2010 at 7:00 pm at the Palmyra Village Hall, 144 East Main Street, Palmyra New York for the purpose of hearing comments for or against the adoption of the proposed local law.

Any person may appear in person or by representative. Copies of the proposed local law may be examined in the Village Clerk's Office during normal business hours.  
Dated: April 19, 2010

By Order of the Village Board of the Village of Palmyra  
Alicia M. Lynch  
Village Clerk

Along with the new handicapped space, the proposed changes include no parking on the east side of Hathaway and no parking on Canandaigua Street except in designated areas.

As there were no comments from the public, motion was made by Trustee Nolan, second by Trustee Bradstreet to close the public hearing at 7:08 p.m. Vote, 4 ayes. CARRIED.

**REGULAR MEETING**

**APPROVAL OF MINUTES:** Motion was made by Trustee Husk, second by Trustee Bradstreet to approve the minutes from April 19, 2010 as written. Vote, 4 ayes. CARRIED.

**ANNOUNCEMENTS/CORRESPONDENCE:** The following correspondence has been received and is on file in the office of the Clerk Treasurer:

- Memorial Day parade invitation from the American Legion
- A memo from the Mayor was read regarding the CON for the ambulance service
- On May 22<sup>nd</sup> the VFW is hosting a dinner and would like a representative from the Village Board

**TRUSTEE REPORTS:**

**Trustee Bradstreet** reported that the activities for Bird Fest are ready to go. There will be over 20 vendors. Trustee Bradstreet talked to Code Enforcement Officer Dan Wooden specifically about several properties. Trustee Bradstreet asked what the plans are for the

vacant house at 421 East Main Street - two properties past the old Garlock House. Originally, that was purchased from the county by a resident that was going to convert it to a three family. However, the property doesn't meet the minimum requirements for a three-family. The property owner of 314 West Main St. was given to the end of April to clean the property up. The debris has been cleared up yet there is no lawn from cars driving across the yard. At 320 Canandaigua St., the property owner has widened his driveway in the front of the house. Village Code states in 200-13H that pretty much anything is allowed as long as there is 30 depth minimum for front yard. Trustee Bradstreet would like to discuss this issue further at the next meeting with Mr. Wooden in attendance. Atty. Williams advised that we take a look at the whole chapter as it is quite involved to change the zoning chapter.

**Trustee Husk** reported there has been another incidence of vandalism; this time to the mural.

Trustee Husk has a meeting scheduled with Tom Schmadt about recognition signs for successful school teams on Route 31.

A group of students would like permission to film in the Palmyra Cemetery for a school project. The Village Clerk's office will look into what has transpired in the past before Trustee Husk gets back to their teacher.

Supt. Hopkins will be submitting quotes for new windows for the Fire Hall. The Board will need to discuss funding for the window replacement.

Trustee Husk reported on his meeting with Wendi Gagliano at VanParys Associates regarding insurance for the Fire Company's new ATV. Motion was made by Trustee Nolan, second by Trustee Piccola to insure the new Polaris ATV/UTV for the Fire Company through the Volunteer Fire Department portable equipment schedule. Vote, 4 ayes. CARRIED. Mayor Daly congratulated Derrick Baker and Scott Floyd their efforts in the grant application.

**Trustee Nolan** reviewed that the monthly operational report. It will be on file in the Village Hall. Clark Patterson Lee is in the process of getting the documentation ready for putting the painting of the water tank up for bid. They will be meeting with Marty Aman, WCWSA about water coverage during the painting of the tank and during the Rt. 21 construction.

Trustee Husk added that weed control was done by Community Service workers behind the Fire Hall.

**Trustee Piccola** reported that, once again, brush pick up will be done by the Highway Department on the first and third Monday of the month. Residents can still drop off brush in-between those Mondays at the Highway barn site. Motion was made by Trustee Piccola, second by Trustee Nolan, to declare the old sewer camera, the water pusher, the 2001 Dodge 2500 4 x 4 w/plow and the 1998 Bradford salter as surplus for sale at the upcoming municipal auction. Tree wrapping has been done on west side of street, east side will be done when needed. Canandaigua Street project updates will be available at [www.palmyrany.com](http://www.palmyrany.com). There will be weekly or bi-weekly meetings with the contractor, so the updates should be available weekly or bi-weekly as well. Supt. Boesel reported that the new loader should be here by the first of June. The hand rail will be installed on the creek abutment on Stafford Street this week. This was part of the Stafford Street sidewalk project. Concrete was poured today under the pavilion by Jacobs at the Comfort Station.

**Attorney Williams** – no report.

**Mayor Daly** provided her usual written report, highlighting that the Landmark Society's conference here last Saturday was a big success. There were about 170 people in attendance.

Mayor Daly shared additional information on the Wayne Post website. All five canal communities have decided to participate in the website advertisement. Each village's share is \$237.60 for the advertisement that will run for one-year.

### **NEW/OLD BUSINESS:**

**RESIDENT GRIFFITH:** Agnes Griffith addressed the Board about the same issue discussed earlier in Trustee Bradstreet's report; parking being allowed in front yards. She urged the Board to consider changing the code and not allow it to be done.

**RELEVY:** Motion was made by Trustee Piccola, second by Trustee Bradstreet to relevy any unpaid water/sewer charges to the County for addition to the Village tax bill. Vote, 4 ayes. CARRIED.

**PROCUREMENT POLICY:** The Board decided that there should be a meeting with all department heads before changing the purchase order policy. Richard Clayton said in another village where ST works they have purchase orders that have line items where quotes can be recorded. He will bring a copy of one in. In the meantime, motion was made by Trustee Piccola, second by Trustee Nolan to require a purchase order for purchases over \$500 (an increase from \$300) and to require public works contracts from \$5,000 to \$35,000 (an increase from \$19,999) to have 3 written/fax quotes. Vote, 4 ayes. CARRIED.

**CELL PHONES:** The Board discussed the Village's cell phone policy.

**CANAL NEW YORK:** Mayor Daly would like the Village to co-sponsor with Canal NY Marketing and Business Alliance an informational meeting dealing with opportunities available to small businesses through the NYS Office of Community Renewal. Joe Rabito, Deputy Commissioner, spoke at CNY's annual meeting and said that there is grant money available. Trustee Piccola moved to approve the Mayor's request. Second by Trustee Nolan. Vote, 4 ayes. CARRIED.

**SNOW REMOVAL:** Tabled until the Clerk hears back from Canandaigua's Supt. of Public Works.

**TRAFFIC LOCAL LAW:** Motion was made by Trustee Piccola, to approve Local Law #3,2010 entitled Traffic. Second by Trustee Nolan. Vote, 4 ayes. CARRIED.

**EXECUTIVE SESSION:** Motion was made by Trustee Bradstreet, second by Trustee Piccola to move into executive session at 8:40 p.m. for personnel matters. Vote 4, ayes. CARRIED.

**PUBLIC SESSION:** Motion by Trustee Bradstreet, second by Trustee Piccola, to move back into public session with no action having taken place at 9:35 p.m. Vote, 4 ayes. CARRIED.

**ADJOURNMENT:** Motion by Trustee Bradstreet, second by Trustee Piccola, to adjourn at 9:35 p.m. Vote, 4 ayes. CARRIED.

Respectfully submitted,

Alicia M. Lynch  
Clerk Treasurer

