

**VILLAGE OF PALMYRA BOARD OF TRUSTEES
REGULAR MEETING**

October 20, 2003 6:30 p.m.

CALL TO ORDER: Mayor Daly called the meeting to order at 6:30 p.m.

ROLL CALL: Present: Mayor Daly, Trustees Piccola, Celentano, Palmer, and Salomon, Robert Raeman.

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES: Motion by Trustee Salomon , second by Trustee Celentano, to approve the minutes from October 6 and 13, 2003 as submitted. Vote, 4 ayes. CARRIED.

APPROVAL OF ABSTRACT & VOUCHERS: Motion by Trustee Celentano, second by Trustee Piccola to approve vouchers #253-#262 of Sept. 2, 2003 for \$21,270.24, Abstract #4, vouchers #263-#339 of Sept. 15, 2003 for \$142,063.49, vouchers #340-355 of September 29 for \$33,413.08, vouchers #357-#358 of October 1, 2003. Vote: 4 ayes. CARRIED.

Motion by Trustee Celentano, second by Trustee Salomon to approve Abstract #5, vouchers #359-#453 of October 20, 2003 for \$193,300.06. Vote: 4 ayes. CARRIED.

TRANSFER: The Village was advised today that Universal Bonding, the Department of Labor and Empire State Mechanical Contractors have come to agreement about payment so we can tie up the Marina project. The Village Treasurer recommended the following transfer to close it out. Motion by Trustee Celentano, second by Trustee Salomon to approve the transfer of \$16,165.00 from Contingency A1990.4 to Transfer to Other Funds-A9901.9 for further transfer to Marina Account H14.

CORRESPONDENCE/ANNOUNCEMENTS/INFORMATION: The following correspondence has been received and is on file at Village Hall:

- ?? Thank you letter from M/M Molino – Marina visitors
- ?? Letter from Beth Hoad, Historian

TRUSTEE REPORTS:

In lieu of his report, **Trustee Salomon** asked Bob Raeman, Sniedze Associates, to update the Board on several ongoing projects as well as reviewing once again the problems with the sewer system in the Carroll Street area.

CARROLL STREET SEWERS: Mr. Raeman echoed Trustee Salomon's report of last week regarding the sewer backing up into Mr. Porter's basement. The forced main that used to go east up West Main is being relocated to go up Hyde Parkway. Mr. Raeman believes that this will significantly improve the conditions for the Carroll St. area, if not the Board will have to research the cost of replacing the sewer on Gates Street. It will mean a boring under Route 31 which will be quite expensive. Mr. Porter reminded the Board that there will still be a problem with tree roots in the line between Washington and Gates. Mr. Raeman said they could be cut out. Mr. Porter also feels that changing the route of the forced sewer main will only change the location of the problem. Instead of backing up into his basement it will probably back up into someone's basement on

Mr. Raeman updated the Board on the Howell Street project. The final design has been completed and estimates are in for the work. Phase I, the water main replacement, will replace the existing 6" main with a 12" one. Each water service will be replaced to the curb stop. The estimate for this work is \$127,000.

Phase II, street reconstruction, will include new road surface, curbing and street gutters. The street will be widened to a uniform width of 24 feet. The highway department will do the work so the estimate is for materials only. The estimate for this work is \$148,000.

Mr. Raeman needs to confer with Nelson Cook regarding the availability of the highway barns for storage space before he can provide any estimates for renovation of the flag pole. When it goes out for bid, the contractors will be asked to hold their quotes for 45 days.

Trustee Piccola – no report.

Trustee Celentano – no report.

Trustee Palmer reported that the rescue truck was involved in a vehicle accident and has been taken in for repair. The fire hall roof is leaking once again. The fire department has been trying to get in touch with Scopee's Roofing. As far as the Buildings and Grounds department, the crews have been working on some planting down at the Marina and the floor has been poured for the pole barn in the cemetery.

Mayor Daly reported that she attended an annual informational meeting for the Wayne County Office of the Aging. Martin Williams gave a presentation on demographic trends in Wayne County over the next fifteen years. She is going to invite him in to present this information at a Board meeting.

Theresa Lynch, the Main Street Program, is coming to look at the Palmyra Business district and offer her suggestions. There will be a Community Meeting with her at the Fire Hall for public input on November 12th.

The Aldrich Change will be featured on a website soon. If interested, visit thebridgeproject.com.

NEW/OLD BUSINESS:

RECODIFICATON HEARING: The next step in the recodification project is to have a public hearing. Trustee Celentano made the following resolution:

WHEREAS, the Board of Trustees of the Village of Palmyra has entered into a project for the codification of local laws, ordinances and certain resolutions of the Village of Palmyra for the purposes of increasing the effectiveness of village governmental administration, providing for greater public awareness of and access to village legislation and protecting the health, safety and welfare of village inhabitants; and

WHEREAS, the proposed codification has been published in loose-leaf form and the Board of Trustees now desires to formally effect the adoption of said codification by enactment of a local law;

NOW, THEREFORE, BE IT RESOLVED, that a public hearing be held by the Board of Trustees with respect to enactment of the following local law, such public hearing to be held on the 17th day of November, 2003, at 6:30 p.m. in the Village Hall, Palmyra, New York. The proposed local law to be considered is as follows:

AND BE IT FURTHER RESOLVED that the Village Clerk is hereby directed and authorized to cause public notice of said hearing to be given in accordance with the Municipal Home Rule Law, the Open Meetings Law and the Village Law of the State of New York.

Second was made by Trustee Palmer. Vote, 4 ayes. CARRIED.

TAXES RE-LEVIED: Motion was made by Trustee Celentano, second by Trustee Piccola to re-levy any unpaid 2003-2004 Village taxes as of October 31st, 2003 to the County. Vote, 4 ayes. CARRIED.

ADMINISTRATION OF THE 2003-04 CDBG FUNDS: In response to our request for proposals for administration of the 2003-04 CDBG funds, Stuart I. Brown Associates, Inc. was the only firm to submit a proposal. The proposal outlines the scope of work and will be kept on file at Village Hall for everyone's review. As consultant, SIB Associates will assist the Village in the establishment of the project account and the preparation of drawdowns for grant funds. The fee for SIB Associates will be a maximum of \$10,000 and will be paid out of funds through the CDBG. Trustee Celentano moved to award the contract for administration of the CDBG funds to Stuart I. Brown Associates, Inc. The motion was seconded by Trustee Salomon. Vote, 4 ayes. CARRIED.

GREATER ROCHESTER VISITORS ASSOCIATION: The Town Clerk has invited the Village to participate with the Town in joining the Greater Rochester Visitor's Association. The cost per year is \$350 and would be split equally between the Town and the Village. The Association has a website that the Village's website could link into. GRVA enables its membership to participate in trade shows and makes the communities known to tour busses. They would also provide materials for the kiosks. Motion was made by Trustee Celentano, second by Trustee Salomon to join the GRVA with the Town for \$350 per calendar year, cost to be split 50/50 with the Town. Vote, 4 ayes. CARRIED.

SEQR FOR RESTORATION OF THE FLAGPOLE: Motion was made by Trustee Celentano, second by Trustee Palmer to submit the Short Environmental Assessment Form for the restoration of the Village flagpole as submitted by Sniedze Associates, and authorize the Mayor to sign same. Vote, 4 ayes. CARRIED.

TRICK OR TREAT: The Village and the Economic Support Group are sponsoring the Trick or Treat outing in the Village business district this Saturday from 4 – 6 p.m.

POLICY MANUAL: A brief discussion about the history of the Policy manual took place. The manual was last amended and adopted in 1980. After some review, it was decided that it needs updating. Trustee Salomon volunteered to take over on that project with the Mayor and submit a draft to the Board.

EXECUTIVE SESSION: Motion by Trustee Celentano, second by Trustee Piccola to go into executive session for discussion of a personnel matter at 7:45 p.m. Vote, 4 ayes. CARRIED.

Motion by Trustee Celentano, second by Trustee Piccola, to re-enter public session with no action having taken place during executive session at 8:10 p.m. Vote, 4 ayes. CARRIED.

