

**VILLAGE OF PALMYRA BOARD OF TRUSTEES
REGULAR MEETING**

September 15, 2003 6:30 p.m.

CALL TO ORDER: Mayor Daly called the meeting to order at 6:30 p.m.

ROLL CALL: Present: Mayor Daly, Trustees Piccola, Palmer, and Salomon. Absent – Trustee Celentano.

PLEDGE OF ALLEGIANCE

Mayor Daly displayed a hand-made Shaker clock that has been donated by Gene Bassage for use in the Mayor's office at Village Hall. The clock was made by Mr. Bassage and Jim DeBrine. It will be a handsome addition to the office.

APPROVAL OF MINUTES: Motion by Trustee Piccola , second by Trustee Palmer, to approve the minutes from September 2, 2003 as submitted. Vote, 3 ayes, 1 abstain, Trustee Salomon. CARRIED.

APPROVAL OF ABSTRACT & VOUCHERS: Motion by Trustee Piccola, second by Trustee Palmer to approve Abstract #3 of August 18th for vouchers #175 – 249 for \$82,533.82 and vouchers #250- #252 of August 20th for \$79.94, vouchers #253-#262 of September 2nd for \$21,270.24. Vote: 3 ayes. CARRIED.

Motion by Trustee Palmer, second by Trustee Piccola to approve Abstract #4 of September 15th for vouchers #263-#339 for \$142,063.49. Vote: 3 ayes. CARRIED.

CORRESPONDENCE/ANNOUNCEMENTS/INFORMATION: The following correspondence has been received and is on file at Village Hall:

?? Visitor letter

?? Erie Canal plan article

TRUSTEE REPORTS: **Trustee Celentano** – absent.

Trustee Salomon reported that NYS Department of Health has done their scheduled inspection of the water/wastewater facilities. He will bring back more on that once we've received their report.

CARROLL STREET SEWERS: Trustee Salomon reported briefly on the televising of the sewer lines in the Washington, Gates and Carroll Street areas. According to the tapes, it looks like regularly flushing of those lines will help but will not ensure that the problem, especially at the Porters homestead, will not occur again. The next step will be an engineering study to determine the best way to solve the problem once and for all.

Trustee Palmer reported that there was extensive damage done to the merry-go-round in the park over Canaltown Days. Superintendent Weaver's crew is working to repair it. Superintendent Cook's crew is working on the water leak to the outside water service in the park. The Fire Department had a meeting on the 4th, a couple of items that need attention are the re-paving of the apron in front of the building and their lawn mowing equipment. Superintendent Weaver's crew is going to try to help out with some of the mowing.

Trustee Piccola reported that the Economic Support Group will be sponsoring the Village trick or treat in the business district on October 25th. from 4-6 pm. There will be a

NEW/OLD BUSINESS:

FLAGPOLE: An anonymous donor would like to see the flagpole refurbished. In order to proceed, an engineer would need to write specs. Bob Raeman has submitted an estimate for this which Mayor Daly has passed along to the donor. Motion was made by Trustee Palmer, second by Trustee Salomon, to instruct Mr. Raeman to have the specs drawn up for the flagpole, pending agreement with the donor. Vote, 3 ayes. CARRIED.

SMALL CITIES COMMUNITY BLOCK DEVELOPMENT GRANT:

Although our recent grant submission yielded a \$250,000 grant for Microenterprise loans, the façade portion of the application was not granted because the State determined that the façade improvements would benefit the whole community which the State believes does not qualify as low to mid income. Stuart Brown, our grant writer, has suggested that the Village complete an entire-Village income survey to determine exactly where the Village does rate as far as income levels. The Village Clerk estimated that the postage costs would be about \$400.00, on top of Brown Associates' fees. Motion was made by Trustee Palmer, second by Trustee Piccola to expend upto \$1000.00 to complete the Village income survey. Vote, 3 ayes. CARRIED.

ECONOMIC ADMIN. FEES FROM CCI BUSINESS LOAN POOL:

The Village receives a small monthly income from the CCI business loan pool for administration fees. This money can and should be used as a "revolving" fund for economic development. Mayor Daly would like to see it used to subsidize a façade-painting matching-grant program. The city of Hornell has one such program and she will be getting some information from them on it which she will share at a future Board meeting.

LOCKBOX FOR THE MARINA: Mayor Daly spoke with a couple from west of Rochester that were in town for CanalTown Days and pulled into the marina. They suggested that many communities along the canal have a lockbox with a sign indicating that donations are accepted. A short discussion took place but the topic was tabled so the Board members can think about it and Chief Dalton can be consulted.

OVERNIGHT PARKING RESTRICTIONS: Margaret Lotyczewski read a written statement urging the Board to find a different solution to the parking problem instead of making the entire Village into year-round no overnight parking. She submitted a petition with over 60 names in support of keeping the overnight parking as it now stands. Mayor Daly thanked Margaret for sharing her letter. Trustee Palmer reported that for the most part, the people he spoke to about it over the weekend concurred with Mrs. Lotyczewski's sentiments.

TAX INCENTIVE PROGRAM: Tabled.

POLICY MANUAL: Tabled until October 20th, the workshop session.

BUDGET PROCESS: Long range capital plans are to be in by the first of October. The Board agreed that the budget process should begin must sooner. Trustee Piccola feels the budget should not start with a zero based budget with department heads making additions that are ultimately cut by the Board, but with a budget that starts with the contractual and mandatory items in it and then go from there with the department heads. More discussion will follow after the five-year capital plans have been submitted by the department heads.

Village Clerk