

**VILLAGE OF PALMYRA BOARD OF TRUSTEES
REGULAR MEETING**

March 17, 2003 6:30 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL: Present: Mayor Daly, Trustees Salomon, Celentano, Piccola, and Palmer, Stuart Brown, and Jennifer Floss with S.I. Brown Associates, Roy McMaster, Fiscal Advisors, Treasurer Darlene Matteson.

CALL TO ORDER: Mayor Daly called the public hearing to order at 6:30 p.m. She relinquished the floor to Stuart Brown, S.I. Brown Associates. Mr. Brown's firm will be submitting the application on behalf of the Village for the Small Cities grant.

LEGAL NOTICE
NOTICE OF PUBLIC HEARING
Small Cities Grant Program

There will be a public hearing on Monday, March 17, 2003 at Village Hall, 144 East Main Street, Palmyra NY 6:30 in the Trustees Room.

The purpose of the hearing will be to discuss needs and priorities, to provide residents with information about the Small Cities program and to present the Village's plan to meet these priority needs. Residents are invited to attend the hearings to provide input to the Village on its plan for community development priorities to be included in an application for funding under the Small Cities Program. The Village will provide information at the hearing to comply with the legislative and program requirements which govern the Small Cities Program. The Village expects to submit an application for a Small Cities grant in response to a Notice of Funding Availability issued by the Governors Office for Small Cities for the Fiscal Year 2003 program.

By Order of the Village Board
Alicia M. Lynch, Village Clerk

Mr. Brown explained that the Small Cities Grant application will have four basic components. Mr. Brown provided the Board and the public with handouts that outlines the categories and breaks down the grant monies and the private sector funds. The private sector funds have been derived from the letters of intent that have been turned in to-date from the property and business owners. The four categories that have been identified are as follows:

	<u>Total Project</u>	<u>Total CDBG</u>
<u>Micro-enterprise</u>		
Low-interest loans to nine (9) businesses, 5 or fewer employees, used for equipment, improvements maximum \$25,000 loan	\$211,585.00	\$156,085.00
<u>Housing Rehabilitation</u>		
Grant and loan assistance to 3 owners of 10 rental units Rehab or creation of new apartments Four others have indicated an interest	\$ 77,807.00	\$ 77,807.00
<u>Façade Improvements</u>		

TOTAL PROGRAM COST	\$901,414.56	\$598,014.56
TOTAL PRIVATE/MATCH	\$303,400.00	

All communities that apply for comprehensive projects must address a substantial portion of the identifiable needs of a defined target area. These needs are divided into nine criteria. Proposed activities should be coordinated to address at least four of the criteria. For example, Criterion 1 supports comprehensive neighborhood conservation, stabilization, revitalization, new housing construction or promotes homeownership. Questions and comments were solicited from the public. Mr. Blanding asked if the Village focused on criteria that had nothing to do with housing rehabilitation, would that mean that property owners that had proposed a rehabilitation project would not get funding.

Mayor Daly asked if Mr. Brown had an opinion of what are chances were. He feels that response has been overwhelming. We have 33 letters of intent out of possible forty. The micro-enterprise piece with 9 responses indicating interest is also impressive. As there were no other questions or comments, Trustee Celentano moved to close the public hearing for the Small Cities grant application. Second was made by Trustee Palmer. Vote, 4 ayes. CARRIED.

PUBLIC HEARING BUDGET: Mayor Daly opened the public hearing for the budget and the Village Clerk read the following legal notice:

LEGAL NOTICE OF PUBLIC HEARING
2003-2004

The Village of Palmyra will hold a public hearing (in conjunction with the regular board meeting) on Monday, March 17, 2003 at 6:30 pm. The hearing will be held in the Trustee's Room of the Village Hall, 144 East Main Street, Palmyra, Wayne County, New York.

The hearing is for the purpose of allowing the Village residents to provide the Board of Trustees written or oral comments or ask questions on the tentative 2003-2004 budgets of the Village funds.

Compensation proposed to be paid each member of the Village Trustees is \$4,400; and to the Mayor \$5,500. A copy of the "Tentative 2003-2004 Budget" will be on file and available for public inspection in the Office of the Village Clerk during normal office hours.

Darlene E. Matteson
Village Treasurer

Roy McMaster, Fiscal Advisors, gave an overview of the proposed budget. He reviewed all the Village funds; general, water and sewer as well as pointing out over \$200,000 in increases that the Village has no control over. These include a \$60,000 increase for NYS Retirement, a \$28,000 increase for workmen's compensation, and a \$100,000 increase for debt service. The proposed tax rate for 2003-04 is \$11.23. Mayor Daly answered a couple of questions from resident Ron Smith. Motion was made by Trustee Celentano, second by Trustee Palmer to close the public hearing. Vote, 4 ayes. CARRIED.

APPROVAL OF MINUTES: Motion by Trustee Celentano, second by Trustee Piccola,

Capital Outlay to cover invoice for Interceptor Law Enforcement conversion for the 2003 Ford Crown Victoria police car. Vote, 4 ayes. CARRIED.

CORRESPONDENCE/ANNOUNCEMENTS/INFORMATION: The following correspondence has been received and is on file at Village Hall:

- ?? Notification from Comptroller Hevesi regarding the retirement system
- ?? Invitation to the Firemen's parade on August 15 at 7:00 pm.

TRUSTEE REPORTS – To be heard after guest presentations.

NEW/OLD BUSINESS: Ann Guest addressed the Board to inform them of the “Blue-Star Program” that the American Legion has re-instated. The American Legion presents the blue star flags to the families of service men, reservists and re-activated reservists to indicate the Legion's support. The flags are used for display in windows. Trustee Celentano moved the adoption of the following resolution:

BE IT RESOVED that the Board of Trustees for the Village of Palmyra do hereby recognize the contributions made by our servicemen, reservists and national guardsmen as they serve to protect our country in these uncertain times.
Second was made by Trustee Palmer. Vote, 4 ayes. CARRIED.

GARLOCK HOUSING PROJECT: Mayor Daly introduced Mark Sertl of Sermar Management. Sermar Management will become the future owner of the Garlock Housing project. Mayor Daly reported that Attorney Williams had reviewed the housing strategy resolution and has no objection to its adoption. In support of the conversion of the Garlock Building at 202 Church Street, Trustee Celentano moved the adoption of the following resolution:

VILLAG E OF PALMYRA
PALMYRA NEW YORK, 14522
HOUSING STRATEGY RESOLUTION
MARCH 17, 2003

The following goals and objectives provide direction and focus to the Village of Palmyra's Housing and Neighborhood Development. The Village of Palmyra is 1.3 square miles and is home to approximately 3,700 residents.

1. Housing:

Goals

1. To preserve the character of existing, well-established residential neighborhoods.
2. To encourage and facilitate the rehabilitation of the Village's older and deteriorated housing stock.
3. To provide additional affordable housing opportunities for the elderly.
4. To continue to promote and facilitate homeownership, to increase incentives for housing maintenance and improvement, and to reduce rental housing in the Village.
5. To implement Local Law #3 – Office Park/Multiple Family Overlay District.

Obiectives

5. Support reuse of existing buildings such as the Garlock Building located at 202 Church Street, to create additional housing for senior citizens and revitalize an existing significant local structure.
6. Enforce local building codes and strengthen these codes as they relate to property maintenance.

2. Neighborhood Revitalization

Goals

1. To stabilize and revitalize older neighborhoods.
2. To coordinate housing and public improvements to the extent feasible to maximize their respective impacts on overall neighborhood conditions.
3. To offer new opportunities to first time homebuyers, and increase the percentage of owner-occupied housing in Village neighborhoods.
4. To increase open space and the availability of recreation facilities.
5. To eliminate blighting influences and improve environmental conditions.
6. To tie housing development to the planned development of a walking trail along the former Erie Canal Bed that forms the western border of the Village in its northern portion, and extends through the southern portion.

Objectives

1. Pursue and utilize available Federal and State assistance programs that will address neighborhood revitalization needs in a comprehensive and coordinated manner.
2. Protect existing neighborhoods from incompatible development.
3. Increase the percentage of owner-occupied housing in the Village.
4. Encourage private investment in Village neighborhoods.
5. Improve the overall quality of life in Village neighborhoods.

Second was made by Trustee Piccola. Vote, 5 ayes. CARRIED.

The proposed PILOT was tabled for discussion until executive session.

CONTINUING DEVELOPMENT SERVICES PILOT: Also tabled until executive session.

YOST PARKING REQUEST: Based on information received from DOT, parking from Liberty St. to the east side of Mr. Yost's property only during funerals is not something that can be done. DOT suggested that the area be posted for one-hour parking. Funeral home patrons would be accommodated and long-term parking by residents would be discouraged. Trustee Celentano moved to table until, if and when, parking in this area becomes a problem. Second by Trustee Piccola. Vote, 4 ayes. CARRIED.

POLICE DEPARTMENT FLOOR: The Board reviewed the estimates for the police department and the Village Hall restrooms. Motion by Trustee Salomon, second by Trustee Palmer to accept the lowest bid from Gagliano Carpets at \$5338.38 which includes ceramic tile for PD outer office, hallway, bathroom, storeroom and the women's and men's room in Village Hall. Vote,

Mayor Daly

ayes

Trustee Salomon

nay

10 a.m. pending approval from DOT. Second was made by Trustee Piccola. Vote, 4 ayes. CARRIED.

TRUSTEE REPORTS: Trustee Salomon reported that the Howell Street flow testing has been completed by ST. However, he does not have the results yet – more on that later. There was a meeting on the Sewer Treatment Plant upgrade, minutes are on file in office of Village Clerk, as is the monthly operational report from ST for the Water and Wastewater departments.

Trustee Celentano – no report.

Trustee Palmer reported that the Fire Department held its annual meeting. The new Fire company president is Joe Suhr, Warren Frederick will remain Chief of the Fire Department.

NEW MEMBER-FIRE DEPARTMENT: Motion was made by Trustee Palmer to accept Robert Battoglia for membership into the Fire Department pending a satisfactory physical and completion of the appropriate training. Second was made by Trustee Celentano. Vote, 4 ayes. CARRIED.

Trustee Palmer has been informed that the seasonal part-time positions in the buildings and grounds department have been filled.

Trustee Piccola reported that the Economic Support Group did not get a grant for the Music Fest this year. They are looking to sponsor a movie night in the Village park once a month during the summer. The Community Center will probably be the rain site. There has been discussion about moving Clinton's Ditch Days up into June and combining it with the community garage sale and the Farmer's Market.

Attorney Williams – absent.

Mayor Daly provided written copies of her report and she reported that Officer Murano met with residents of TowPath regarding safety issues.

Motion by Trustee Celentano, second by Trustee Piccola to enter executive session at 8:15 p.m. for contractual and personnel matters. Vote, 4 ayes. CARRIED.

EXECUTIVE SESSION

Motion by Trustee Piccola second by Trustee Celentano to re-enter public session with no action having been taken. Vote, 4 ayes. CARRIED.

BUDGET ADOPTION: Motion by Trustee Celentano, second by Trustee Piccola to adopt the budget. Vote, 4 ayes, 1 nay, Trustee Palmer. CARRIED.

JANITOR: Motion by Trustee Celentano, second by Trustee Palmer to approve hiring Patricia Peterson as janitor for Village Hall at the rate she submitted. Vote, 4 ayes. CARRIED.

COURT LEASE AGREEMENT: Motion by Trustee Celentano, second by Trustee Salomon to approve the court lease agreement to the Town of Palmyra for \$4,000 per year but reducing the term to three years instead of five. Vote, 4 ayes. CARRIED.

ADJOURNMENT: Motion to adjourn at 9:00 p.m. by Trustee Piccola, second by Trustee Palmer. Vote, 3 ayes. CARRIED.

