

**VILLAGE OF PALMYRA BOARD OF TRUSTEES  
REGULAR MEETING**

November 4, 2002            7:00 p.m.

**PRESENT:** Mayor Daly, Trustees Salomon, Celentano, and DeVogelaere and Attorney Williams. Trustee Palmer arrived at 7:20 pm.

**CALL TO ORDER:** Mayor Daly called the regular meeting to order at 7:00 pm.

**PLEDGE OF ALLEGIANCE**

**APPROVAL OF MINUTES:** Motion by Trustee DeVogelaere, second by Trustee Salomon to approve the minutes from October 21, 2002, as written. Vote, 3 ayes, 1 abstain, Trustee Celentano. CARRIED.

**BUDGET TRANSFERS:** Motion by Trustee Celentano, second by Trustee DeVogelaere to transfer \$6,000.00 from Street Lighting – Misc/Cont. – A5182.4 to Snow Removal – Salary & Wages – A 5142.1 for the seasonal laborer in the Highway Department. Vote, 3 ayes. CARRIED.

Motion by Trustee Salomon, second by Trustee Celentano to transfer \$12,000 from Contingency – F1990.4 to Transmission & distribution , Misc. & Contractual – F8340.4 to cover the unexpected water main repair on Fayette Street. Vote, 3 ayes. CARRIED.

**TAX RELEVY:** Motion was made by Trustee DeVogelaere to re-levy any unpaid Village taxes after October 31, 2002 to the Office of the County Treasurer, Wayne County. Second by Trustee Celentano. Vote, 3 ayes. CARRIED.

**ANNOUNCEMENTS/CORRESPONDENCE:** The following correspondence has been received and is on file in the office of the Village Clerk:

- ?? America's Historic Bridges/Eric DeLony, 11/18 @ 7:00 pm
- ?? US Dept. of Housing – Audit approval
- ?? Flu Shot clinic – Town Hall Nov. 15, 1:30-3:30 pm.

**CLINTON STREET UPDATE:** Bob Deemer, Spindler Associates gave an update on

fund ending balance is below the recommended minimum of one quarter of the ensuing budgeted expenses, so a rate increase here is more imperative. The recent plant upgrade has impacted the debt service as well. The annual contribution for that expense is about \$100,000 a year for the next 18 years. Based on the figures, Mr. McMaster recommended an increase of \$2.00 per hundred cubic foot and increasing the minimum to \$35 per quarter. This would mean an increase of about \$200.00 per year for an average family. After further review of the numbers, an error was found in the number of sewer users; instead of 1300, it should be 1700. Mr. McMaster plugged the amended number of users into the spread sheet and reported that the increase would need to be increased by .35 per hundred cubic foot, if the minimum was increased to \$36.00 per quarter. This would be an increase of \$65.00 per year for an average family.

The wastewater treatment plant upgrade was discussed. It's possible that the debt service could be partially repaid by the balance that was borrowed and may not be used. Initially, the drying beds were going to be replaced; it looks as though that is not the case now. Trustee Salomon said he would talk with Bob Raeman and bring back the anticipated savings before we schedule a public hearing.

**MASTER PLAN:** Steve Cleason reported that he has made some minor changes to the maps of the Master Plan that the Town Board had requested. As far as Mr. Cleason knows the Master Plan is ready to go before the public and through the SEQR process again. Some discussion ensued on whether or not the Village's Master Plan was rescinded. Attorney Williams' gut feeling is that it is and was one document, if the town's was rescinded so goes the Village's.

**TRUSTEE REPORTS:** **Trustee Celentano** reminded the public that the highway department would prefer leaves to be left loose at the curb and NOT put in plastic; please do not leave them in the road. Also, no overnight street-parking is in effect.

**Trustee DeVogelaere** – no report.

**Trustee Palmer** no report.

**Trustee Salomon** – as reported by Bob Raeman and Richard Clayton.

**Attorney Williams** – no report.

**Mayor Daly** reported that the shim binder coat has been put down in the Village District. NYSEG's subcontractor will continue working through to January 1<sup>st</sup>. The east end of the Village is almost done, the west end is not as far as hoped due to the weather. Driveways will be prepared for the winter.

The Committee for a Strategic Plan for Transportation in Wayne County met October 20<sup>th</sup>. The plan is looking at creating new and additional WATS routes. The

Assistance Grants. Past history shows that approximately one out of two grant applications are successful.

The committee that was formed to look into the Technical Assistance and Small Cities grants could probably come up with something to submit but Mr. Brown's expertise is really needed. According to the Village treasurer, money is available in the contingency fund; in fact the contingency fund is in much better shape than it was last year at this time.

Trustee Salomon asked who would be responsible for the administration of the monies, does the \$10,000 fee include that? The administrative costs are not included in the \$10,000 fee, however, administrative costs would be covered by the interest generated from the low interest loans.

Trustee Celentano asked how the interest rate for the loans are set. A committee is formed, someone from Stuart Brown's office, a member of the Board, and probably a local banker, just like the committee that was established for the business loans through the Canal Initiative and they would set any interest rates. Mayor Daly reminded the Board that the Village did solicit bids from six other firms for this endeavor. No other firms responded.

Motion by Trustee Celentano, second by Trustee Palmer, to transfer \$11,000 from A1990.4 – Contingency to A1440.4 – Engineering, for the purpose of engaging Stuart Brown Associates, Inc. Vote, 4 ayes. CARRIED.

### **NEW/OLD BUSINESS:**

**ECONOMIC TASK FORCE:** Mayor Daly proposed the creation of an Economic Task Force. It would be a standing committee, members Board-appointed with an advisory relationship to the Board. The mission of the committee would be the revitalization of the Palmyra economic condition by fostering new businesses and providing support to current businesses.

She suggested there be five to seven members on the committee with appropriate backgrounds - business, legal, governmental and public relations. The Mayor would act as liaison to the Board. Interested parties would submit a written application to the Mayor. Nominal financial support from the Village would be needed; ie. clerical support.

Motion by Trustee Celentano, second by Trustee Salomon to create the Economic Task Force as outlined. Vote, 4 ayes. CARRIED.

**APARTMENT INSPECTIONS:** The Board discussed a request from Eric Stevens, Regional Leader with Certifier. They would like to be declared exempt from the biennial

recommended that the Board appoint Irene Unterborn as Village representative for the workshop. Motion by Trustee Celentano to appoint Irene Unterborn to represent the Village at the Character Workshop. Second by Trustee DeVogelaere. Vote, 4 ayes. CARRIED.

Motion by Trustee Celentano, second by Trustee DeVogelaere, to go into executive session for discussion of personnel and contractual.

**EXECUTIVE SESSION**

Motion by Trustee Celentano, second by Trustee DeVogelaere, to re-enter public session with no action having taken place.

**FIRE CONTRACT:** Trustee DeVogelaere moved to authorize the Mayor to sign the two year Fire contract with a 10% increase in the first year and a 5% increase the second. Vote, 4 ayes. CARRIED.

**ADJOURNMENT:** Motion to adjourn at 8:15 pm by Trustee Celentano. Second by Trustee DeVogelaere. Vote, 4 ayes. CARRIED.

Respectfully submitted,

Alicia M. Lynch  
Village Clerk