

**VILLAGE OF PALMYRA BOARD OF TRUSTEES
REGULAR MEETING**

March 4, 2002 7:00 p.m.

CALL TO ORDER: Mayor Daly called the meeting to order at 7:00 p.m.

PRESENT: Mayor Daly, Trustees Salomon, Palmer and Celentano, Attorney Arthur Williams. Absent – Trustee DeVogelaere.

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES: Motion by Trustee Celentano, second by Trustee Palmer to approve the minutes from February 19, 2002 as submitted. Vote, 3 ayes. CARRIED.

APPROVAL OF ABSTRACT: Motion was made by Trustee Celentano, second by Trustee Salomon to approve the payment of Abstract #9, vouchers 642-704 for \$152,057.11. Vote, 3 ayes. CARRIED.

CORRESPONDENCE/ANNOUNCEMENTS/INFORMATION:

Staff Meeting – March 5, 2:30 p.m.

Budget Meeting – March 6, 6:00 p.m.

Request for police coverage for Stations of the Cross, passed on to Chief Dalton.

Notification from Senator Schumer about FEMA grants to Fire fighters.

There was an editorial in the Daily Messenger regarding truck traffic through the Village.

TRUSTEE REPORTS: Trustee Salomon has just received a report on the Sewer Treatment Plant modernization project from Sniedze Associates. He had asked Sniedzes to break down the costs of the project into phases. Phase I will entail upgrading the clarifiers and the digesters. The second phase, which could be done much later, would deal with the disposal of the sludge. Thus far, there has been no decision on which method should be used. The approximate cost of the first phase should be in the range of \$600,000. The final phase will probably double the cost of the project.

Trustee Celentano reported that due to lack of snow the highway department has been working on equipment maintenance.

Trustee Palmer – no report.

Trustee Salomon added that the Village has received notification from the Town of Canandaigua that the assessment on our water line has been increased from \$60,000 to \$300,000. The estimated tax increase would be \$5,500 per year. The Village needs to contact the assessor within five days of receipt of the notice in order to object. The Village had hired Michelle Villani when the Town of Manchester proposed a similar assessment hike. Trustee Salomon asked the Clerk to contact Ms. Villani and get back to him.

Attorney Williams requested an executive session later for discussion of contract negotiations.

Mayor Daly reported that Councilman Nussbaumer is meeting with Attorney Paul Rubery about the status of the Master Plan.

Dr. Tobin is looking for greater involvement from the Participation in Government students in Village government. Mayor Daly has no idea what that would involve but has offered to meet with the department head, Earl Welker.

There has been a lot of interest and enthusiasm right now regarding the renovation of the Opera Hall. There is no solid knowledge base and a number of things need to happen before anyone can move further. Bob Grier will be meeting with the Board at the March 18th meeting and his input is important. Furthermore, the new state building code is expected to be released soon and will be less restrictive to the rehabilitation of historic buildings.

Steve Cleason is meeting with Mayor Daly next week about a proposal for his property off Howell Street. The Board asked Mayor Daly to reschedule her meeting with him and ask him to attend the meeting on March 6th. He can make his pitch to the Board right before the Budget workshop.

Mayor Daly asked the Board for any objections to rescheduling the first meeting in June to June 5th or 6th. A short discussion arose about summer hours. No decision was made to continue the practice of summer hours and further discussion was tabled.

The Village Clerk asked to the Board to help post flyers for the upcoming Route 31 project meeting to be held Tuesday, March 12, at Town Hall.

NEW/OLD BUSINESS:

TRAIL PROJECT-NEGATIVE IMPACT&SEQR: Steve Vanderbrook, Clark Patterson Associates, a consultant from Trowbridge and Wolf, presented plans for the Canal trail through the Village. In order for the permit process to proceed, the SEQR process needs to be completed. Trustee Celentano moved the adoption of the following resolution, second was made by Trustee Salomon:

WHEREAS,

1. In accordance with the New York State Environmental Quality Review regulations (SEQR), the Village Board of the Village of Palmyra announced its intent to serve as lead agency on May 4, 1998, to conduct an environmental review of the Canal Trail project. The project involves construction of a stone dust trail along the north side of the historic Erie Canal through the Village of Palmyra. The proposed trail will connect with existing or planned segments of the Canalway trail in the neighboring towns.
2. The Village Board has determined that, as the Erie Canal system is eligible for listing on the National Register of Historic Places, the action may be classified as a "Type I action" under SEQR.
3. The Village Board, in its capacity as lead agency, has caused to be prepared an environmental assessment of the significance of and potential environmental impact of the action described above.
4. On May 8, 1998, the Village Board notified the Involved Agencies of its intention to act as Lead Agency for this project and circulated the full Environmental Assessment Form.
5. The Village coordinated with State, Federal, and local agencies throughout the design process of the Canal Trail, including NYS Department of Environmental Conservation, the NYS Canal Corporation, the NYS Office of Parks, Recreation and Historic Preservation, the U.S. Army Corps of Engineers and the Palmyra Wetland Committee. The location and design of the proposed trail has been modified in order to address the issues identified by these agencies. The Village will continue to coordinate with these agencies until all approval and permit requirements have been met (see attachment to Negative Declaration).
6. The Village Board has considered the Environment Record prepared for this action, including any comments received from the Involved Agencies, and the proposed Negative Declaration.

THEREFORE, BE IT RESOLVED,

1. The Village Board declares that it will serve as lead agency for the Canal Trail project.
2. The Village Board declares that, based on the Environmental Record which has been prepared, the project will result in no major impacts and, therefore, will not cause significant damage to the environment. A Negative Declaration under SEQR is therefore issued for this project.

Vote, 3 ayes. CARRIED. Mr. Vanderbrook estimated that the construction should be \$163,000. He will notify the Board when the specifications are ready to go out for bid.

JOB DESCRIPTION: At the Mayor's request, the Village Clerk submitted an updated job description for the files and Board review. It does not require Board vote.

TROLLEY TRACK: The clerk addressed the Board about selling pieces of the old trolley track once it has been removed during the Route 31 reconstruction project. She has talked with Matt Koerner, of Villager Construction about donating the track back to

the Village. As the successful bidder for that project, the track legally belongs to them. Although it was agreed that there probably would be some interest, the Board felt that the Village should not get into the salvage business. Mayor Daly suggested that the project could be handed over to a group such as Historic Palmyra. Since the Board agreed, she offered to ask Historic Palmyra if they would be interested.

EQUIPMENT: Motion by Trustee Celentano, second by Trustee Palmer, to declare the following equipment surplus:

Computers:

Gateway 1 P5-120 Prof. PC w/17" monitor, int, tape drive
Gateway 1 P5-120 Prof. PC w/15" monitor
Gateway 1 P5-166 Prof. PC w/17" monitor
Gateway 1 P5-120 Prof. PC w/17" monitor
Gateway 1 P5-166 Prof. PC w/14" monitor (fileserver)
One old stand alone 486 PC

Printers:

Okidata 2 – 601e
Okidata 1 Microline 380 24-pin
Okidata 1 Microline 591 24-pin
Epson FX85

Typewriters/wordprocessors

Smith Corona XD5800 Word proc.
2 – Brother EM601 Typewriter

Fax:

TF231 Toshiba (Roll paper)

Copier

Pitney Bowes Copier/collator

Vote, 3 ayes. CARRIED.

WORKSHOP: Terry Rodman gave an overview of the Village court system. The caseload has increased by 11% over the past two years and the dollars sent to NYS has increased by 16% for the same time period. Judge Rodman distributed some handouts, one of which illustrated a summary of the caseload by type since 1984 (only cases which had been entered into the computer). The Village of Palmyra has sent more money to NYS and brought in more local dollars than any other village in the County. Of all the towns/villages in Wayne County, the Village of Palmyra is second only to the Town of Ontario in amount of money sent in to the State. The Village is ranked 149 out of 1,271 NYS towns and villages for amount of revenue sent to the Comptroller's office. The Village sent in approximately \$265,000 and generated \$97,000 in revenue for the Village. Judge Rodman has always wanted to get a speaker in from the comptroller's office to explain how the break down of funds is arrived at. He has never been able to get anyone to explain the formula.

For the most part, the court system is up to date, however there is still a back log of individuals that have not paid their fines. Through the Scofflaw, their name is sent on to Albany and their license gets suspended. It can't be renewed until the fine has been paid.

Security was discussed at length for both the court clerk's office and the courtroom itself. Between probation and court, many afternoons there are well over a hundred people waiting in the hall. The possibility of hiring a bailiff was discussed. The court had looked into having a bullet-proof window or door installed on the clerk's office but the grant was not awarded to the Village. Another option would be installing panic buttons. Trustee Salomon asked Judge Rodman to get an updated quote for the bullet-proof window for the court clerk's office. Mayor Daly thanked Judge Rodman for his time.

35 ALDRICH DRIVE: Attorney Williams explained the request for the drainage easement affidavit for the property located at 35 Aldrich Drive. When the tract was built there was a 30 foot easement located near the west boundary line and a 20 foot drainage easement located near the north boundary that were never recorded at the County. The Board reviewed the map illustrating both easements. Improvements to the property encroach onto the easements and the property has recently sold. The bank would like assurance that the improvements to the property will not interfere with the Village of

Palmyra's rights to use and maintain the easements. Motion by Trustee Celentano, second by Trustee Salomon, to authorize Mayor Daly to sign the drainage easement affidavit for 35 Aldrich Drive. Vote, 3 ayes. CARRIED.

Motion by Trustee Celentano, second by Trustee Salomon to enter executive session at 8:15 p.m. for discussion of contract negotiations. Vote, 3 ayes. CARRIED.

EXECUTIVE SESSION

Motion by Trustee Celentano, second by Trustee Palmer to re-enter public session at 8:40 p.m., with no action having been taken. Vote, 3 ayes. CARRIED.

ADJOURNMENT: Motion to adjourn at 8:40 p.m. by Trustee Celentano, second by Trustee Salomon. Vote, 3 ayes. CARRIED.

Respectfully submitted,

Alicia M. Lynch
Village Clerk