

**TOWN OF PALMYRA
VILLAGE OF PALMYRA
JOINT BOARD MEETING
Park & Club Rooms**

September 5, 2000 6:30 p.m.

PRESENT: Mayor Wilson, Trustees Celentano, Gunkler, and DeVogelaere. For the town: Supervisor Lyon, Council members Nussbaumer, Welch, Green, and Lambrix. Trustee Salomon arrived at 6:55 pm.

CALL TO ORDER: Mayor Wilson called the meeting to order at 6:40 p.m.

PLEDGE OF ALLEGIENCE

VILLAGE HALL STUDY: Virginia Searle, Bero Associates, passed along copies of the feasibility study including a summary of space requirements, actual and proposed, and renovation estimates. The building was examined closely, completely measured and all personnel were interviewed to determine how much space would be needed.

Mr. Bero had devised three proposals for renovation:

Scheme A - Court (both town & village), code enforcement and police would be housed on the first floor, town & village offices would be located on the second floor. This plan would cost \$1.62 million and would not offer any opportunity for growth. It would also mean the Village's record storage would have to remain in the basement.

Scheme B - three floors would be created, police and court on the first floor, code enforcement and town offices on second, the village offices on the third floor. This plan would cost \$2.2 million.

Scheme C - three floors once again, slightly different configuration on the third floor. The floor itself would not go all the way to the outside walls so the windows would not have to be disturbed. This plan would cost \$2.16 million and might offer better opportunities for obtaining grant funding.

Another alternative is to make structural repairs and office modifications to house village offices only. These costs would run about \$300,000.

The Church of the Latter Day Saints on Route 21 just outside the Village is still available for \$500,000. This facility is large enough to house both offices as well.

There were a few comments from the public. Mayor Wilson announced that there will be another joint meeting to seek further public opinion on September 18th at the Fire Hall at 6:30 pm.

ADJOURNMENT: Motion by Trustee Celentano to adjourn the joint meeting at 8:05 pm. Second by Trustee Gunkler. Vote 5 ayes - Village Board. (5 ayes for Town Board) CARRIED.

CALL TO ORDER: Mayor Wilson called the regular meeting to order at 8:15 p.m.

CANAL STREET ISSUES: Water: Mike Schraffon and Steve Metzger with LaBella Associates reported to Board about the progress or lack thereof on the Canal Street project. Villager did some excavation at Division and Canal and found that the water line is not where the drawing indicated that it should be. It was supposed to be along the east side outside of the pavement when in actuality is underneath the pavement. LaBella recommends that the Village replace this line and locate it outside the pavement. The cost of this modification will be about \$6,000 and could be financed using the project contingency. Motion by Mayor Wilson, second by Trustee Celentano to execute a change order for replacing the section of water line on Division Street as recommended by LaBella Associates. Vote, 5 ayes. CARRIED.

Sewer: It has been discovered that the sewer line is constructed of asbestos concrete, which if replaced must be done by a licensed asbestos abatement contractor. There are a possible four solutions.

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Option #1: Leave the present sewer line in service and do not replace. This solution was ruled out because the Village will need a new line with greater capacity to accept flows from the new district north of the Town.

Option #2: Removal and replacement of the entire line as it is presently located. This would be the most expensive solution.

Option #3: Construct a line parallel to the old one to accommodate future flows from the Town, leave old one in service to residents on Canal Street.

Option #4: Construct a line parallel to the old one, abandon old one (fill with concrete). In order to connect sewer laterals to new line, sections of the old line will be removed by an asbestos abatement contractor. Not as much asbestos removal required as option #2.

LaBella recommended Option #4, with additional associated costs of about \$60,000. It will not have to go out to bid as it can be done through a change order.

In negotiations with LaBella, Villager is requesting \$1100 per day for lost production time. Their equipment has been on site for approximately two weeks unable to proceed. This should cost an additional \$12,000.

Mike Shraffon explained that when the sewer line plans were studied. The line was labeled CAP which they did not realize meant Concrete Asbestos Pipe. The generally accepted term is ACP (Asbestos Concrete Pipe). LaBella carries insurance for such situations and there may be a possibility of the Village submitting a claim.

Trustee Salomon questioned Mike and Steve about the qualifications of asbestos contractors. Mike explained that these contractors have to complete all sorts of training in order to become licensed which in itself somewhat guarantees some level of competence.

How these delays affect the construction schedule was discussed briefly. It all reality it will add at least a month. Mike and Steve will prepare a statement to explain to the residents the procedures and what to expect during the asbestos removal. The Village will share this with project coordinator, Joyce Dutton and work with her to notify the residents.

In order to finance the modification to the sewer line construction, Mayor Wilson made the following resolution:

PERMISSIVE REFERENDUM

NOTICE IS HEREBY GIVEN that the Board of Trustees of the Village of Palmyra, Wayne County, New York, adopted a resolution during a meeting on September 5, 2000, subject to Permissive Referendum as follows;

BE IT RESOLVED that a sum up to and not to exceed ONE HUNDRED THOUSAND DOLLARS (\$100,000) shall be expended from the Capital Reserve Sewer System Improvements for the purpose of the construction and modification to the sewer line on Canal Street due to the asbestos abatement.

Following publication, the foregoing resolution shall be posted in six (6) conspicuous places and in accordance with Section 9-902 of Village law, shall take effect in thirty (30) days.

BY ORDER OF THE VILLAGE BOARD

Palmyra, New York
Alicia M. Lynch, Village Clerk

Dated: September 5, 2000

Completion: October 5, 2000

The resolution was seconded by Trustee Celentano. Vote, 5ayes. CARRIED. Attorney Nesbitt advised the Board to proceed now and overlook the thirty day waiting period. If there is an objection to the permissive referendum, the Village will have to pursue another avenue.

Additionally, Mayor Wilson moved to execute the change order to provide for the asbestos abatement in order to proceed as soon as possible. Second by Trustee Gunkler. Vote, 5 ayes. CARRIED.

APPROVAL OF MINUTES: Motion by Trustee Gunkler, second by Trustee DeVogelaere to approve the minutes from August 3, 2000. Vote, 4 ayes, Trustee Celentano abstained. CARRIED.

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APPROVAL OF ABSTRACT: Trustee Celentano moved the approval for payment of vouchers #153-159 of August 10, 2000 for \$8507.25 and Abstract #2 of August 21, 2000 for vouchers #160-246 for \$235,728.08, total of \$244,235.33 Second by Trustee Gunkler. Vote, 5 ayes. CARRIED.

BUDGET CORRECTION: Mayor Wilson moved to adopt the following budget transfer:

<u>Account</u>		<u>Account</u>		<u>Transfer</u>
<u>From Acct. #</u>	<u>Description</u>	<u>To Acct. #</u>	<u>Description</u>	<u>Dollars</u>
A1640.4	CENTRAL GARAGE-CONT	A9950.9	TFR TO CAP PROJECTS - H51	\$14,000.00

Second by Trustee Gunkler. Vote 5 ayes. CARRIED.

CORRESPONDENCE/ANNOUNCEMENTS: The following correspondence has been received and is on file at Village Hall:

1. Project updates:
 - Sidewalks - work in progressing
 - Street improvements - contracts signed last Wednesday, work will begin on later than 10 after issuance of Notice to Proceed.
 - Culvert replacements: contracts signed last Friday, work will begin on later than 10 after issuance of Notice to Proceed.
 - Marina - work proceeding quickly.
 - Aldrich Change Bridge - still pending formal review.
 - Trial - also pending formal review.
2. Research Foundation for Mental Hygiene - new specs for home handicapped ramps on file with the CEO.

TRUSTEE REPORTS: Trustee Salomon tabled discussion on the upgrade to the Water treatment plant until the first meeting in October. He asked that the Board members review the report from Bob Raeman before then.

Trustee Celentano reported that construction is continuing on the drainage pipe on East Foster Street.

Trustee Gunkler reported that the Farmer's Market seems to have some activity on Saturday mornings - there will be no Farmer's Market Saturday 16 because of Canal Town Days weekend. Fire Department: Trustee Gunkler moved to accept Douglas A. Bushart and Jeremy Lee Bell into the Fire Department and David Suess as member of the Fire Police pending the appropriate training and a satisfactory physical. Second by Trustee Celentano. Vote, 5 ayes. CARRIED.

The bids were discussed for the new fire hall roof. Trustee Gunkler favored the bid from Upstate Roofing for \$37,554.00. It was not the lowest bid but called for a rubber roof. Motion by Trustee Gunkler, second by Trustee Celentano to accept Upstate's bid for \$37,554.00 for the roof replacement to the Fire Hall. Vote, 5 ayes. CARRIED.

In order to finance this capital improvement, Trustee Gunkler offered the following resolution:

PERMISSIVE REFERENDUM

NOTICE IS HEREBY GIVEN that the Board of Trustees of the Village of Palmyra, Wayne County, New York, adopted a resolution during a meeting on August 3, 2000 subject to Permissive Referendum as follows:

BE IT RESOLVED that a sum of up to and not to exceed \$20,000 (TWENTY THOUSAND DOLLARS) be expended from CAPITAL RESERVE FIRE HALL for the purchase and installation of new roof on the fire hall building.

Following publication, the foregoing resolution shall be posted in six (6) conspicuous places and in accordance with Section 9-902 of Village Law, shall take effect in thirty (30) days

BY ORDER OF THE VILLAGE BOARD
Palmyra, New York
Alicia M. Lynch, Village Clerk

Sept. 5, 2000

Dated: September 5, 2000
Completion: October 5, 2000

Second was made by Trustee DeVogelaere. Vote, 5 ayes. CARRIED.

Additionally, in order to finance the balance of the roof as well as the new walk-in door and door casings, motion was made by Trustee Gunkler, second by Mayor Wilson to make arrangements to bond the balance for a maximum of 10 years. Vote, 5 ayes. CARRIED.

COURT CLERK: Mayor Wilson reported that Village Court Clerk, Linda Ingram has resigned effective August 28, 2000. She will be working part time evenings with Town Court Clerk, Helga Haak to keep it up to date. She is also willing to train her replacement. Trustee Salomon thanked Linda for her many years of service to the Village and wished her luck in her new job. Judge Rodman has advertised the position and instructed the Clerk to have it run for a couple of more weeks. On another matter, Judge Rodman reminded Mayor Wilson that the court office is still ready and waiting for an audit.

DR. PATEL: No show. Call to schedule for October 2nd meeting.

HOMECOMING: Palmyra-Macedon has decided to celebrate Homecoming festivities earlier this year, September 22-23. They would like to have the parade Friday night at 6:30 pm starting at Pal-Mart and ending at the High School following the same route as last year. Chief Dalton would like to see the route changed because of the condition of the culvert over Stafford Street. He suggests starting at Pal-Mart on E. Main west to Canandaigua St., down Canandaigua to West Jackson to Hyde Parkway. Motion by Mayor Wilson to authorize the Homecoming Parade as per the Chief's recommendations. Second by Trustee DeVogelaere. Vote, 5 ayes. CARRIED.

HABITAT FOR HUMANITY: Mayor Wilson referred to the letter from Habitat for Humanity. Habitat would like to be able to build a home in Palmyra but have been unable to find a suitable piece of property. They asked if the Village might have a vacant piece it would like to donate. In turn it would put the property back on the tax rolls. No one has expressed any interest in the property when we had it advertised. He asked the Board if it would be they would like to pursue this further with the Village attorney. They all agreed to have Attorney Nesbitt to look into it.

POLICE CAR: As a result of the Fayette Street shoot-out, the 1998 Ford Crown Victoria Police Car has been totaled. Due to depreciation, insurance will cover all but about \$4500 to replace it. The following resolution was offered by Mayor Wilson:

PERMISSIVE REFERENDUM

NOTICE IS HEREBY GIVEN that the Board of Trustees of the Village of Palmyra, Wayne County, New York, adopted a resolution during a meeting on August 3, 2000 subject to Permissive Referendum as follows:

BE IT RESOLVED that a sum of up to and not to exceed \$4,500 (FOUR THOUSAND FIVE HUNDRED DOLLARS) be expended from CAPITAL RESERVE EQUIPMENT for the replacement of the 1998 police car.

Following publication, the foregoing resolution shall be posted in six (6) conspicuous places and in accordance with Section 9-902 of Village Law, shall take effect in thirty (30) days

BY ORDER OF THE VILLAGE BOARD
Palmyra, New York
Alicia M. Lynch, Village Clerk

Dated: September 5, 2000
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Second by Trustee Gunkler. Vote, 5 ayes. CARRIED.

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CHAMBER OF COMMERCE: The Town of Macedon has asked if the Village would like to consider the creation of a joint Chamber of Commerce. Mayor Wilson and Irene Unterborn are looking into it.

ALLEDALE COLUMBIA: Allendale Columbia has asked the Village to annex their piece of property (behind Dar-Lind Lane) into the Village. Attorney Nesbitt advised this must be done through a public hearing which may take place during the meeting on September 18th. Allendale would like to sell the land to a developer. Mayor Wilson will advise the Board after checking further with Attorney Nesbitt.

CHUCK SITTER: Chuck Sitter, manager of Tow Path addressed the Board regarding a drainage problem. The parking lot of the laundromat drains across Village property and into the back yard of the high rise. He feels the cost of any solution should be anyone else's but the Tow Path's. He has complained about it for over two years and nothing has been done. Mayor Wilson reported that he did in fact go down there and check it out during July. He could not say for sure whose responsibility it would be but would have to check Village code first. Mayor Wilson promised to get back to him soon.

On another matter, Mr. Sitter asked why the elderly were threatened with towing and/or getting a ticket for parking in the municipal lot during pageant week. Mayor Wilson said the Board thought in the interest of public safety it would be better to close the parking lot to the public in order to get as many buses off the street as possible. Mr. Sitter asked why Tow Path was not notified. Mayor Wilson reported that as far as he knows it has pretty much been the same year after year and to be honest he thought they would have known. The Clerk will contact Mr. Sitter next year to remind him of the parking lot closure.

CANALTOWN DAYS STREET & PARKING RESTRICTIONS: Motion by Mayor Wilson, second by Trustee Gunkler to approve the following for CanalTown Days, September 16-17, 2000:

PARKING PROHIBITED ON BOTH SIDES OF THE STREET:

Gates Street-the entire length	Hansen Street-the entire length
Walker Street-the entire length	Cuyler Street-Main to Jackson
Liberty Street-the entire length	Canal Street-the entire length
Carroll Street-the entire length	Willow Street-the entire length
Brookside Terrace-the entire length	Canandaigua-the entire length
Maple Ave.-from Canal St. to Quaker	E. Charlotte- the entire length
Main St. - 21S to Fayette St.	Williams St.-the entire length
E. Jackson St.-the entire length	Church St.-the entire length
Tremont St.-the entire length	Fayette St.-Main to Jackson St.
Sunset Dr.-the entire length	Market St.-Main to Canal St.
Birdsall Pkwy.-the entire length	Mill St.-the entire length
Prospect Dr.-the entire length	West Foster St.-the entire length
Hyde Pkwy.-the entire length	Stafford St.-the entire length

HANDICAPPED PARKING ONLY -

Canandaigua St.- East side from Main St. to Jackson St.

ELEMENTARY SCHOOL:

Authorize Police Chief to restrict parking according to School District and Fire Chief request.

The Police Chief and Highway Superintendent are both authorized to make additions and deletions as required.

STREET CLOSINGS FOR CANALTOWN DAYS:

Saturday and Sunday (approximately 9 am to 6 pm) Main St. (21S to Cuyler St.)
For the Grand Parade line up and Float Competition

Saturday (approximately 1 pm to 6 pm) the entire length of Stafford St.,
Clairmont Pkwy, West Main St. from Stafford St. to Hyde Parkway, Aldrich Drive and
West Jackson from Stafford St. to Hyde Parkway.

CLOSING FOR PARADES:

GRAND PARADE - SATURDAY (approx. 2 - 6 pm)

Stafford Street from Foster Street intersection to Main St.

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Main Street from Hyde Pkwy to Holmes
Holmes from Main St. to Canal St.
Canal St. from Holmes to Williams St.
Williams St. from Canal St. to Main St.
HORSE PARADE - SUNDAY (approx. 2 - 3 pm)
Gates St. from Jackson to Main St.
Main St. from Gates to Holmes
Holmes from Main St. to Canal St.
Canal St. from Holmes to Williams
Williams St. from Canal St. to Main St.

BE IT RESOLVED that the sale of “Poppers” (throwable fireworks), stink bombs and liquid string during any parade in the Village of Palmyra be prohibited and further that the sale or use of at or during CanalTown Days is hereby prohibited.

Be it further resolved that that Bicycles, skateboards, and roller blades be prohibited during CanalTown Days, September 16th and 17th on Main Street between the intersections of Canandaigua/Church Streets and Fayette/Market St., the Display and Vendor areas and the Palmyra Elementary School grounds.

Be it further resolved that animals including but not limited to dogs and snakes be prohibited during CanalTown Days, September 16th and 17th in these same areas. This restriction shall not apply to “seeing eye” guide dogs.

Vote, 5 ayes. CARRIED..

ADJOURNMENT: Motion to adjourn at 10:30 p.m. by Trustee DeVogelaere. Second was made by Trustee Gunkler. Vote, 5 ayes. CARRIED.

Respectfully submitted,

Alicia M. Lynch
Village Clerk

Sept. 5, 2000