

**VILLAGE OF PALMYRA BOARD OF TRUSTEES  
REGULAR MEETING**

May 18, 2000                      6:30 p.m.

**PRESENT:** Mayor Wilson, Trustees, Celentano, DeVogelaere, and Gunkler. Trustee Salomon arrived at 7:00 pm.

**CALL TO ORDER:** Mayor Wilson called the meeting to order at 6:35 p.m.

**PLEDGE OF ALLEGIENCE**

**APPROVAL OF MINUTES:** Motion by Trustee Celentano, second by Trustee Gunkler to approve the minutes from Ma1 1, 2000. Vote, 4 ayes. CARRIED

**CORRESPONDENCE/ANNOUNCEMENTS:** The following correspondence has been received and is on file at Village Hall:

1. Notification of \$10,000 grant award from NYS Senate to be used for playground equipment.
2. The Memorial Day parade will be on Monday, May 29, 2000 at 9:00 am.
3. The Canal Street bid opening took place this afternoon; the apparent low bidder is Village Construction.

**APPROVAL OF ABSTRACT:** Motion by Trustee Gunkler, second by Trustee DeVogelaere to approve for payment voucher #99940-99942 of May 5, 2000 for \$208.45 and Abstract #13 for vouchers 99943 and 100014 for \$104,595.77. Vote: 4 ayes. CARRIED.

**TRUSTEE REPORTS**

**Trustee Gunkler** moved to accept Donald James as a member of the Palmyra Fire Department pending the appropriate training and satisfactory physical. Second by Trustee Celentano. Vote, 4 ayes. CARRIED. He also reported that there have been no quotes received to date for the replacement to the walk in door on the Fire Hall.

**Trustee Celentano** deferred to Nelson Cook, Highway Superintendent. Nelson reported the highway crew has been trying to work with the Cemetery crew in preparation of Memorial Day. They have been preparing the flat bed truck for the auction. There is a problem with the storm drain on the bend of East Foster Street. Twice this past winter, utility poles were hit by a driver. When the gas & electric replaced the poles they broke the storm tile. The crew will try to get that fixed right after Memorial Day. Nelson reported further that Bob Raeman is still preparing the sidewalk and street projects for bid. We should hear from him soon.

**Trustee DeVogelaere** reported that he has contacted a contractor for a quote for repair to the flag pole and the sills on the Park & Club Rooms. He will report back.

**Mayor Wilson** asked the Board to initiate a policy of a 45-day advance notice for parade requests. Trustee Celentano moved to require same, second by Trustee Gunkler. Vote, 4 ayes. CARRIED.

**WORKSHOP - RT. 31/21 PROJECT:** Mayor Wilson reported on the April 26<sup>th</sup> meeting with Wes Alden and Bruce Cunningham with DOT and Paul Persutti with Erdman Anthony and Associates. The meeting was held to discuss the current Route 21/31 highway plans and any issues the Village may have with the design. The following is a list of issues that were discussed:

1. Watermain and Sanitary sewer - New watermain services will be installed for each property. DOT will be responsible for the new services from the mainline to the highway boundary. It would be a good time for the homeowners to update their portion of the services at that time at their expense. The Village and Sniedze Associates will coordinate with DOT for the recommended sizes of the proposed services. DOT has given the Village a copy of the pre-PS&e drawings that involve the watermain and sanitary sewer layout and details. Steve Stauffer, ST Environmental is reviewing them now. The Village will need to make any necessary changes to match the Village standards for the water and sewer mains.

2. Maintenance and protection of traffic - The construction phasing was laid out by DOT. The Memorial Day Parade, Spring Fest and Homecoming parade should be able to be re-located. The contractor will be made aware of the scheduling for the three other larger events: CanalTown Days, Wayne County Fair and the Mormon Pageant. Every effort will be made to move events out of the construction area so that work may proceed unimpeded.
3. Plan drawings - Discussion took place regarding the possible storm drainage pipe under 31 near Hyde Park, Nelson is supposed to locate and Pete will report back to Wes Alden. The ramps and steps in front of 221, 223, 229 and 239 E. Main will be replaced, all other steps and ramps in the Central Business District will not be reconstructed. The planter at the corner of Rt. 31 and Canal Street will be temporarily under construction with the project. The tree will remain, but the Garden Club will remove the remaining flowers and shrubs temporarily. The plans also indicate a reduced ROW taken at 519 and 525 E. Main.
4. Signs, striping and landscaping - The Village will have Roger Weaver, Village arborist review the proposed tree species and locations and Mr. Cunningham will contact Roger after he has had a chance to study the plans. The bus stop locations will be consolidated. This will be coordinated with the bus companies. The Village will need to solicit public input on handicapped parking spaces; how many and where to locate. Mayor Wilson suggested that we advertise that for the July meeting. Any comments should be forwarded to DOT.
5. Special landscaping plans - The landscape plans with pavers and exposed aggregate sidewalk colors is on display in Village Hall. The Village needs to decide on a preference for the sidewalk ramp (handicapped) in the central business district and if additional paver crosswalks are wanted at William, Cuyler, Market and Fayette intersections. The Board decided to have the paver crosswalks only as planned and laid out in the plans. Additionally, the Village needs to review the plans for the locations and orientations of the benches, trash receptacles and bike racks and forward any comments to DOT.

**NEW/OLD BUSINESS:**

**TAX LEVY:** Motion was made by Mayor Wilson, second by Trustee DeVogelaere to adopt the following tax levy:

A resolution levying the total taxes and other charges extended and levied against each parcel of real property shown on the rolls prepared and verified by the assessors for the 2000-2001 fiscal year.

RESOLVED that there be levied and assessed against the real property of the Village of Palmyra the following sums for Village government and other charges for the fiscal year 2000-2001 a tax rate of \$8.68 per thousand of assessed valuation.

**TAX RATE CALCULATION:**

|  |                     |
|--|---------------------|
| General Fund Tax Levy X \$1,000 =                    | 821,800 X \$1,000 = |
| Assessed Valuation                                   | \$94,677,390.00     |
|  | \$8.68    Thousand  |
| General Fund Levy (A980-A1001)                       | \$821,800.00        |
| Omitted Taxes of Previous Years                      | _____               |
| Excess on Roll                                       | _____               |
| Total Taxes for Current Budget                       | _____               |
| Delinquent Water Rents & Charges (A250/A630)         | \$ 13,693.77        |
| Delinquent Sewer Rents & Charges (A250/A630)         | \$ 19,222.40        |
| Delinquent Special Assessments (A250/A630)           | _____               |
| Total Real Property Taxes &<br>Other Charges on Roll | \$854,716.17        |

Vote, 5 ayes. CARRIED.

**TAX WARRANT:** Motion was made by Mayor Wilson, second by Trustee Celentano to execute the following tax warrant:

TO: Darlene Matteson  
Village Treasurer

YOU ARE HEREBY COMMANDED to receive and collect from the several persons named in the tax roll hereunto annexed, the several sums stated in the last column hereof opposite their respective names, being a total of \$854,716.17 for the following purposes:

|                                    |              |
|------------------------------------|--------------|
| For the current Budget             | \$821,800.00 |
| For Omitted Taxes of Previous Year | \$           |
| For Charges for Services           | \$           |
| For Relevied Water Rents & Charges | \$ 13,693.77 |
| For Relevied Sewer Rents & Charges | \$ 19,222.40 |
| For Special Assessments            |              |
| TOTAL                              | \$854,800.00 |

YOU ARE FUTHER COMMANDED to receive and collect such sums without additional charge between the first day of June and the first day of July, 2000, both inclusive; and thereafter to collect with such of the sums as have not been theretofore collected, an additional charge of five per centum for the first month or fraction thereof until paid.

YOU ARE FURTHER COMMANDED to return the tax roll and warrant to the village clerk on or before the first day of November, 2000, and to deliver to the Board of Trustees at the same time an account of the taxes remaining due and unpaid; describing each parcel of real property upon which taxes are unpaid, showing person or persons to whom the parcel is assessed and showing as to each parcel the amount of tax unpaid.

\_\_\_\_\_  
MAYOR

DATED: \_\_\_\_\_

ATTEST: \_\_\_\_\_  
Clerk

Vote: 5 ayes. CARRIED.

**SEWER DISTRICT EXTENSION:** Mayor Wilson resolved that the Village has no objection to the Town being declared as lead agency for the proposed extension of the sewer district in the Town of Palmyra. Second was made by Trustee Celentano. Vote, 5 ayes. CARRIED.

**JUSTICE COURT ASSISTANCE PROGRAM:** The following resolution was made by Trustee Celentano, second by Trustee Gunkler:

WHEREAS, the State of New York has enacted a law establishing the Justice Court Assistance Program L. 1999, C.280 that will enable communities to apply to the Chief Administrative Judge for a grant of State funds to assist in the operation of justice courts; and

WHEREAS, the availability of grant funding would enhance the ability of the village Justice court to provide suitable and sufficient service to the community.

NOW THEREFORE BE IT RESOLVED that the Village Board hereby authorizes the Mayor to file an application for a Justice Court Assistance Program grant for the new York State fiscal year ending March 31, 2001.

Vote: 5 ayes. CARRIED.

**ECONOMIC DEVELOPMENT/SPRING FEST:** Irene Unterborn, Economic Development updated the Board on the plans for SpringFest 2000. The EDC has received a grant (\$1000.00) to be used this year toward SpringFest but will still need about \$600 to cover the costs. This had already been budgeted for. There will be food vendors allowed in the park. These spots were offered to Village businesses first, then the service organizations. The vendors will need to supply a certificate of insurance just as those for the Farmer's Market are being required to submit.

Irene also reported that applications are coming in for the Farmer's Market. It is slated to start June 10<sup>th</sup>.

**WILLOW STREET:** A lengthy discussion took place about the finishing of Willow Street. It was decided to have Trustee Salomon discuss further with Mr. Raeman before signing any change order with the original contractor.

**ADJOURNMENT:** Motion to adjourn at 8:05 p.m. by Trustee Gunkler. Second was made by Trustee DeVogelaere. Vote, 5 ayes. CARRIED.

Respectfully submitted,

Alicia M. Lynch  
Village Clerk