

## VILLAGE OF PALMYRA BOARD OF TRUSTEES

### REGULAR MEETING

December 19, 2011 7:00 p.m.

**ROLL CALL:** Present: Mayor Daly, Trustees Bradstreet , Husk, Nolan and Piccola, and Attorney Williams.

### **PLEDGE OF ALLEGIANCE**

### **REGULAR MEETING**

**APPROVAL OF MINUTES:** Motion was made by Trustee Husk, second by Trustee Piccola to approve the minutes from December 5, 2011 as submitted. Vote, 4 ayes. CARRIED.

**APPROVAL OF ABSTRACT #10:** Motion was made by Trustee Nolan, second by Trustee Piccola to approve payment of Abstract #10 vouchers 512-564 for \$72,881.72. Vote, 4 ayes. CARRIED.

### **CORRESPONDENCE/ANNOUNCEMENTS/INFORMATION**

- Jan 26 WC Emer. Mgmt. Annual Public Official's Conference 9:00 am
- WCVOA dinner Wed. Jan. 18 hosted by Village at American Legion, speaker will be Karen Springmeier, from Finger Lakes Advanced Mfg. Enterprise
- Garlock Brownfield site – findings, clean up action has been completed
- The following publications are available through the Mayor:
  - Rural Futures* – article about SCORE's work in Wayne Co.
  - Governing the States and Localities*
  - New York Open for Business* the result of the work done by the Finger Lakes Regional Economic Development Council

**YEAR END REPORT: CODE ENFORCEMENT OFFICE:** Code Enforcement Officer Wooden provided hand outs illustrating a year end summary for the Code Office as of 12/16/11. Total permits issued in the Village were 160, apartment inspections -170, fire inspections - 32, and Certificate of Occupancies - 136. Village revenues should run almost \$13,000.00 for the year. The total overall budget for 2011 was \$85,236.00.

Mr. Wooden reviewed the upcoming renovation project at the Towpath Senior Citizens' facilities. Every apartment is being renovated and the project should take about a year.

Due to a recent water service replacement and the resultant damage to the Village sidewalk, CEO Wooden suggested a provision be put in the code for a permit process when a sidewalk needs to be torn up for a water service replacement. The Board decided to discuss further.

The Kent Street property was briefly discussed; it still looks pretty good.

### **TRUSTEE REPORTS**

**Trustee Bradstreet** reported that the new library opened today; the building has been put to good use and is something the community can be proud of.

**Trustee Husk** shared copies of a year-end report from the Buildings and Grounds Department for the Board to review at their leisure. The tree limb that needs to be removed adjacent to the water tank may not be able to be removed by the Bldgs. and Grounds crew due to its height. Supt. Hopkins will take another look at it.

**Trustee Nolan** reviewed a short operational report for the water and wastewater departments.

Trustee Nolan, Mayor Daly, several representatives from WCWSA and Supt. Boesel met regarding some problems at the water plant. There have been problems with two pumps and the two variable speed drives on both of those pumps. However, for the time being, they have taken parts from one pump to fix the other giving us one working unit; we need to fix the other as soon as possible. The lowest of two estimates for the needed parts/repair was \$9849.00. There may be NYSERDA funds we may be eligible

for to aid in the funding. If we do the installation ourselves and are successful getting the NYSERDA funds the net amount we need to expend will be about \$4300.00. Motion was made by Trustee Nolan, second by Trustee Piccola, to overlook the procurement policy due the emergency situation, and order the parts necessary to get the other pump up and running. Vote, 4 ayes. CARRIED.

The drying bed roof has been leaking. However, repairs should be covered under warranty.

**Trustee Piccola** briefly discussed the deteriorating condition of the water line to Garlock and reported that the core sampling from Canandaigua Street results are in; the test results met the minimum federal and state requirements and standards. We are waiting for an estimate of the additional drainage work needed on Canandaigua St.

**Attorney Williams** - no report.

**Mayor Daly** provided her usual written report and highlighted the tax credit seminar given by Murray Gould in Village Hall last Monday. There were 43 residents in attendance.

### **NEW/OLD BUSINESS:**

**PARKING – 2 HOUR LIMIT:** Bob Marlowe petitioned the Board to somehow change the parking law to limit the parking in front of his business. The Board decided to send a letter to the Senior Citizens telling them the Board is considering changing the law to limit parking further or possibly not allowing use of the rooms during business hours. The Mayor will share a copy of the letter before she sends it.

### **RESIGNATION: JUDY ZANIN, JEFF JARVIS HISTORIC PRESERVATION:**

Motion was made by Trustee Husk, second by Trustee Bradstreet to accept the resignation from Judy Zanin and Jeff Jarvis from the Historic Preservation Commission with thanks and regret. Vote, 4 ayes. CARRIED.

**CONIFER RENOVATION:** Conifer has requested permission to put two garbage roll offs in the parking area out front on Canal Street. Motion was made by Trustee Piccola, second by Trustee Husk, to allow the roll offs in the street during business hours to be moved nightly, noting the Village would not be responsible for reserving the parking spaces for them. Vote, 4 ayes. CARRIED.

**EXECUTIVE SESSION:** Motion was made by Trustee Piccola, second by Trustee Nolan, for a litigation matter at 7:45 pm. Vote, 4 ayes. CARRIED.

**PUBLIC SESSION:** Motion by Trustee Piccola, second by Trustee Nolan to move back into public session with no action having taken place at 8:10 am. Vote, 4 ayes. CARRIED.

**ADJOURNMENT:** Motion by Trustee Piccola, second by Trustee Nolan, to adjourn at 8:10 p.m. Vote, 4 ayes. CARRIED.

Respectfully submitted,

Alicia M. Lynch  
Clerk Treasurer

